



The 10,000 Building  
Suite 203  
10,000 Shelbyville Road  
Louisville KY 40223

Carla Kreitman, Mayor  
10201 Radford Road  
Louisville KY 40223

Pat Gramig, City Clerk  
122 Blue Fields Road  
Louisville KY 40223

CITY OF BLUE RIDGE MANOR MEETING MINUTES  
JANUARY 25, 2016

NEXT MEETING DATE: Monday, February 22, 2016

The regular monthly meeting of the City of Blue Ridge Manor was held on January 25, 2016 at the Middletown Fire Department, Division 2. The meeting came to order at 7:00pm, Mayor Carla Kreitman presiding.

The following were present:

Carla Kreitman – Mayor  
Hans Klose – Mayor Pro Tem  
Stan Chauvin – City Attorney  
Robert Carter – City Treasurer  
Pat Gramig-City Clerk  
Porter Lady – Commissioner

Art Sims - Commissioner  
Annie Duncan Ponvert – Blue Ridge Road  
Phyllis Santos – Blue Rose Court  
Bethany Clark – Shelby Pointe  
Sue Lentz – Shelby Pointe  
John McIntyre - Auditor

John McIntyre Audit Presentation

John McIntyre, Auditor for Blue Ridge Manor, presented to the body members, the annual financial report for the year ending June 30, 2015. John also outlined a written recommendation for the City to improve and streamline its reporting procedures in order to stay in compliance with KRS statutes and the Department of Local Government. John also reminded them that with the new classification of cities, an audit will be done every year if the membership is over 1000 residents. Any city with less than 1000 residents will conduct an audit every other year. Since the City of Blue Ridge Manor is under 1000 residents, the next audit will be scheduled for 2017.

Approval of November Minutes

Having distributed the November minutes to the Commission prior to the January 25<sup>th</sup> meeting, Mayor Kreitman asked if there were any corrections or omissions. Porter Lady moved that the November minutes be approved. Art Sims seconded the motion. Motion carried.

### Treasurer's Report

City Treasurer, Bob Carter, gave an overview of the December 2015 Balance Sheet, December 2015 Month End report and the Second Quarter Report for 2015-16. Bob also informed the membership body that a new procedure to pay bills has been established. In order to properly have more processing control, all bills will be paid on a monthly basis. Hans Klose made a motion to approve the Treasurer's Report. Art Sims seconded it. Motion carried.

## BUSINESS

### Inter-Local Agreement, Metro

Mayor Kreitman introduced a Resolution and a Jefferson County Metro Interlocal Communications Services Agreement. This long term Agreement will seek to ensure the best possible access to communications services to its respective residents and throughout Jefferson County.

Carla asked for a motion that the City of Blue Ridge Manor accept the Agreement. Porter Lady moved that the City of Blue Ridge Manor accept the Resolution and Communication Services Agreement. Art Sims seconded. Motion carried. Carla will sign both documents and forward them to Mayor Bill Dieruf of Jeffersontown, for processing.

### Parking Ordinance

Stan Chauvin, City Attorney, gave the second reading of the Parking Ordinance, Ordinance 1, Series 2016. Porter Lady made a motion to accept the Parking Ordinance. Hans Klose seconded it. Motion carried. Upon finalizing proper language, Stan will forward the original Ordinance in its entirety, to the City Clerk and Carla to be signed by both and filed in the City records. Stan will also forward a summary of the Ordinance to Carla to be included in the City's newsletter to meet the Publication requirement.

### Adoption of Lien and Other Fiscal Protocols

Mayor Kreitman stated that the adoption of lien and other fiscal protocols submitted for consideration will become perpetual and as part of the tax ordinance each year. A vote will be taken at the next monthly meeting on the document being submitted.

### Calendar Review

Carla will distribute the Blue Ridge Manor Calendar of Events to everyone once she finalizes everything. She also mentioned that she needs information for the newsletter so if anyone has something to submit, please contact her.

### Personnel and Office Hours Update

Mayor Kreitman announced that Pat Gramig has agreed to continue to serve as City Clerk till June 30<sup>th</sup> and it is Carla's desire that she would consider to continue as City Clerk. Pat will be working from the City Office on Monday, Wednesday and Friday for a few hours each day. Carla will work from the City Office on Wednesday from 1pm to 4pm. If there is a conflict, a note will be posted to keep the residents informed of when she will be attending.

## COMMISSIONERS REPORTS

### Department of Public Safety – Art Sims

Commissioner Sims reported that there were extra police patrols during the months of November and December. He also indicated that there was not much speeding in the Blue Ridge Road area as may have been suspected but they did issue two (2) speeding citations. Police security will be setting up a speed machine in that area.

He also reported that the Dorsey Way sign that was barely hanging on its pole was missing. This was reported by the workers who were there to repair the sign. Another sign will need to be ordered.

### Department of Park and Recreation – Porter Lady

Porter Lady reported:

- MSD has placed numerous flags in the park and near the Thornberg property. It is suspected that they are planning to build a stonewall basin in that area as well as dig up tree roots. Porter will keep us advised.
- The purchased Leyland Cypress have been planted
- Due to the recent rains, the electrical service to the park and surrounding area has been affected. Blankenship will be correcting this. The lights that were listed to be lit for Christmas did not occur due to this. This hopefully will be corrected for next year's Christmas season.
- There is still an issue with providing water to the park. Stan Chauvin has contacted HUD who is responsible for providing an easement on the Nicoulin property. Stan will keep us advised of its progress.

There being no further business, Mayor Kreitman asked for a motion to adjourn. Porter Lady moved that the meeting be adjourned. Hans Klose seconded it. Motion carried. Meeting was adjourned at 8:15pm.

Respectfully submitted:

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Pat Gramig – City Clerk

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Carla Kreitman - Mayor