

City of Blue Ridge Manor

Mike Ober, Mayor
101 Shelby Pointe Drive
Louisville KY 40223

Pat Gramig, City Clerk
122 Blue Fields Road
Louisville KY 40223

CITY OF BLUE RIDGE MANOR MEETING MINUTES MAY 30, 2012 - REVISED

NEXT MEETING DATE: June 25th, 2012

The regular monthly meeting of the City of Blue Ridge Manor, Ky. was held on May 30th, 2012 at the Middletown Fire Department, Division 2. The meeting came to order at 7:00pm, Mayor Mike Ober presiding.

The following were present:

Mike Ober, Mayor	Carla Kreitman - Commissioner
Hans Klose – Mayor Pro Tem	Julie Colucci – Commissioner
Pat Gramig, City Clerk	Art Sims – Blue Ridge Manor
Robert Carter, City Treasurer	Nancy Schulten – Blue Ridge Manor
Stan Chauvin II – City Attorney	Virginia Donovan – 205 Wenham Way
Porter Lady - Commissioner	

April Minutes Approval

Having distributed the April minutes and read by the Commission, Mayor Ober asked for any corrections or objections. Since there were no corrections, the April meeting minutes stood as read. Carla Kreitman moved that the April minutes be accepted. Julie Colucci seconded it. Motion carried.

Treasurer's Report

Robert Carter gave an overview of the April end-of-the-month financials. He also gave a review of the Revenues & Expenditures by Department as of April, 2012. Porter Lady moved that the reports be accepted as read. Julie Colucci seconded it. Motion carried.

OLD BUSINESS

Tax Collection Update

Stan Chauvin reported that all the past due tax collection letters and unsigned liens have been completed and ready for mailing. Robert Carter will follow up with a recent updated list of actual past due taxes to be collected that he will send Stan before mailing. Mayor Ober had also contacted the Associations that would be involved in this process and will contact Stan with his final updates on this, as well. Stan stated that he attempts to have this resolved by the beginning of the new fiscal year.

Parking Lot Update

Mayor Ober presented to the Commission the engineer's draft plans of the park and the flooding issues to be resolved near the Plainview residential area. In order to correct the drainage problem, the engineers recommend putting in a catch-basin. This must be addressed before any construction begins. Mayor Ober suggested the parking lot project be handled in this manner:

- Construct catch-basin to correct drainage problem
- Complete construction of the parking lot

The Commission agreed to this. Mayor Ober re-iterated that there was only one resident that has given some argument to this project and both Mayor Ober and Stan Chauvin are working through the legal process to get this favorably handled.

Commissioner Kreitman inquired about the costs for each project. Mayor Ober stated that the funds were still available but he will break down the costs and present them at the June monthly meeting.

Porter Lady mentioned that he noticed an existing shed on the old park layout plans and was wondering if there may be an existing water line that could be used as a service line for irrigation purposes for the park. Mayor Ober will pursue this option and report back to the Commission next meeting.

NEW BUSINESS

Discussion on Budget Categories

A draft for the proposed budget for the fiscal year 2012 – 2013 compiled by Robert Carter and Hans Klose was presented. The new proposed budget had been broken down by categories and by Departments. An open discussion followed:

Department of Public Works/Safety – Julie Colucci Julie presented a copy of her budget forecast and reviewed it with the Commission. Julie commented on the variances she had as compared to the proposed budget figures already stated with some of her categories. She made some revisions that would comply with her possible concerns. Julie also stated that her proposed budget would allow for all signage expenses that would occur by the end of October. Robert Carter will revise that portion of the budget to allow for this upgrade for signage. Mayor Ober also commented that the Contingency Fund may also be considered to compensate for any unexpected occurrences that may occur in the near future.

Department of Communication – Carla Kreitman

Commissioner Kreitman stated that her budget was in compliance with the proposed budget submitted by Robert Carter and would stand as it is.

Department of Parks/Recreation – Porter Lady

OPS/Maintenance Porter stated that the drainage issue that is presently being addressed should be included in the operations/maintenance portion of his budget and therefore that figure will need to be revised accordingly. Mayor Ober suggested that this additional cost should be studied before adjusting this portion and before the second reading of the 2012 – 2013 Budget is given.

Entrances The landscaping work being done to the additional entrances is very recent with no history background that would relate to his budget figures. Porter suggested this is more of an estimate figure than a comparative one and it may need to be increased once work has begun. Mayor Ober suggested that since this may be a possibility that the Contingency Fund should be increased from \$10,000 to \$15,000 in order to provide for the estimated increases as it was mentioned earlier in these minutes.

Legal/Audit

Robert Carter interjected that in the proposed budget, under the Legal/Audit category, that there may need to be an increase to allow for the cost of any future legal notices that will be published in the newspaper. Stan Chauvin commented on the verbiage to be used and the Commission agreed to include it in the budget.

Commissioner Julie Colucci inquired about the raises for commissioners and should it be included in the budget forecast. Stan Chauvin commented that it should remain as it is for now.

After the budget discussions ended, Stan Chauvin gave the first reading of the Budget and tax rate ordinances as follows:

- Ordinance #12 Series 2012 – Tax Rate Ordinance
- Ordinance #13 Series 2012 - Annual Budget for July, 2012 – June 30, 2013

The second reading will be given at the June 25th meeting and to be voted for approval.

COMMISSIONERS REPORTS

Department of Public Safety – Julie Colucci

Commissioner Colucci stated that the new signage project will begin within the next two weeks. Stan Chauvin inquired that when this project begins will there be a central location for the Eagle Sign Company to have materials placed while under construction. Julie indicated that it will be done in phases and should not be a problem. Julie indicated that she will give Stan a copy of the Contract/proposal in order to provide him with the information he may need to provide support.

Police patrol is doing very well and the officers are speaking with the residents as they patrol the City in order to let them know of their presence.

There are no sanitation concerns to address at this time.

There is however, an issue regarding clutter and debris at the residence of 103 Blue Ridge Road. Julie has checked on this location several times and made attempts to contact someone but with no success. It appears the residence is vacant and she had concerns about how to address this. She intimated that this has been an issue since April 23rd. Stan Chauvin will investigate this matter with the organization that would be responsible to properly handle it for its conclusion.

Public Property and Finance – Hans Klose

Hans had nothing to report at this time. Mike Ober interjected his thanks to Hans for his hard work and assistance to Robert Carter with the City Budget.

Department of Community Affairs & Public Records

Carla announced that flyers announcing the Safety Fair on June 9th have been sent to all residences and will be distributed to the businesses soon. News Releases have been sent to the Middletown News section of the Courier and to the Voice Tribune. Middletown News will have it in their June 6th issue.

The Commissioner's Dinner has been confirmed for June 5th at the Bone Fish for 6:30pm.

Department of Park and Recreation – Porter Lady

Porter Lady commented that park activity has continued to be busy with family cookouts following recent good weather. He is also monitoring the drainage issue after heavy rains. Porter reported that Tarpley has maintained the park free from debris and will continue to do this on a regular basis. He also mentioned the LG&E area has been cleared of high grass for future readings.

Mayor Ober introduced Ms. Nancy Schulten, a Blue Ridge Manor resident, who wished to make a few comments. She congratulated the Mayor and Commissioners for their fine work and encouraged them to continue.

She also shared the same concern of Commissioner Colucci regarding the debris issue at 103 Blue Ridge Road since she is a close neighbor to this residence. She also wanted to know if the City could provide some sort of sticker that could be applied to the waste can holding yard waste on garbage pick-up day. She commented that without proper labeling on yard waste cans, this has caused confusion with the pick-up person when the cans are not clearly marked. Julie Colucci stated that she can contact Waste Management for the stickers, since they are available, or Ms. Schulten could contact them personally. Ms. Schulten indicated that she thought this could be done on behalf of all the City residents rather than one individual request. Julie thanked her for her recommendation and will follow-up with Waste Management for more specific information.

Robert Carter made the Commission aware that Dorsey Station is doing a lot of improvements to their area and updating it where necessary to bring it more in line with present day environment.

There being no further business, the Mayor asked for a motion to adjourn. Carla Kreitman moved for adjournment. Hans Klose seconded it. Motion carried.

Meeting was adjourned at 8:15pm.

Patricia Gramig - City Clerk

Mike Ober - Mayor