

City of Blue Ridge Manor

Mike Ober, Mayor
101 Shelby Pointe Drive
Louisville KY 40223

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122 Blue Fields Road
Louisville KY 40223

CITY OF BLUE RIDGE MANOR MEETING MINUTES APRIL 23, 2012

NEXT MEETING DATE: May 30th, 2012

The regular monthly meeting of the City of Blue Ridge Manor, Ky. was held on March 26, 2012 at the Middletown Fire Department, Division 2. The meeting came to order at 7:00pm, Mayor Mike Ober presiding.

The following were present:

Mike Ober, Mayor	Stan Chauvin II – City Attorney
Hans Klose – Mayor Pro Tem	Porter Lady - Commissioner
Pat Gramig, City Clerk	Carla Kreitman - Commissioner
Robert Carter, City Treasurer	Julie Colucci – Commissioner

March Minutes Approval

Having distributed the March minutes and read by the Commission prior to the meeting, Mayor Ober asked for any corrections or objections. There were two:

1. Tax Collection Update – Page 1

Stan Chauvin indicated that the language describing attaching liens on unpaid property taxes was not totally accurate. It should read:

”Stan Chauvin stated that he will begin the process for collecting unpaid property taxes by sending out a letter to the property owner along with an unfiled lien. He will forward copies to Bob Carter, City Treasurer.”

2. Treasurer’s Report – Page 1

Bob Carter remarked that the second sentence noting budget categories from 24 to 12 categories was not precisely clear. The statement should read:

He also remarked that he will be reorganizing the budget categories.”

Carla Kreitman moved that the March minutes with revisions be accepted. Julie Colucci seconded it. Motion carried.

Treasurer's Report

Bob Carter gave an overview of the March end- of-the-month financials. He brought to the Board's attention that there was more than one check written to the same vendor on the Outlay Report. This is due to a specific job performed by the vendor and it is so indicated on the report. Bob also gave a Third Quarter report for fiscal year 2011 – 2012. Porter Lady moved that the reports be accepted as read. Hans Klose seconded it. Motion carried.

OLD BUSINESS

Tax Collection Update

Mayor Ober stated that prior to filing liens on the uncollected property taxes that he would like to research further in order to reassure the City Attorney that all past due taxes were in fact in order. He recommended that we should contact the president of each financial institution that holds these mortgages to get more accurate information. Stan Chauvin and Mayor Ober will work together on this. Julie Colucci will forward to each of them the correct contact person in each instance.

Street Signs Discussion

Commissioner Julie Colucci presented the final draft of the Blue Ridge street signs. Carla Kreitman made a motion to accept the signs and to move forward with Phase One project by Eagle Sign & Design. The majority approved the motion. Phase Two and Three will need to be presented at the next meeting. Bob Carter will provide a tax exempt number to be attached to the Contract for this project. Stan Chauvin commented that a "Hold Harmless" language should be included in the contract as well as Insurance. Mayor Ober also requested that a completion date for Phase One be included.

There was also some question regarding the location for the Hardesty Park entrance signs. Porter Lady felt that the South Dorsey way area would be a possible location for better visibility. Mayor Ober commented that the placement of the park signs is a part of another project and could be reviewed further at a later date.

Parking Lot Update

Mayor Ober has spoken with the engineer overseeing the parking lot construction located in the park. He indicated that he will continue to be in contact as construction progresses.

NEW BUSINESS

Second Reading of Ordinance 11

Before Stan Chauvin gave the second reading of the Nuisance Ordinance #11, series 2012, he stated he included some verbiage crucial to this ordinance. He proceeded to read the revised content of the Ordinance and noted that he will send Mayor Ober the final draft. Julie Colucci made a motion that we accept Ordinance 11 with the appropriate revisions as well as the Commercial Maintenance Ordinance #10 effective April 23rd. Carla Kreitman seconded it. Motion carried.

Discussion on Budget Categories

Bob Carter reviewed the present budget categories with the Board. Carla Kreitman suggested that a Special Events category should be included. Bob also suggested that there should be two separate Administration categories. They would be: *Administration/Compensation* and *Administration/Operations*.

Hans Klose and Bob Carter will set up a system designed for each commissioner that will include each commissioner's suggested budget categories. Each Commissioner will be sent an email with this information. Julie Colucci asked if she could have a prior year budget for her to compare with her present date expenses. Bob Carter will provide her with these figures.

Mayor Ober asked each commissioner to provide him with their budget projections at the next monthly meeting.

COMMISSIONERS REPORTS

Department of Public Safety – Julie Colucci

Julie stated that she already addressed the street signs progress, earlier. She indicated no problems with garbage pickup. She reminded everyone that the City Junk pick up date is May 17th.

Public Property and Finance – Hans Klose

Hans reported that he had nothing to report at this time.

Department of Park and Recreation – Porter Lady

Porter commented that park activity was strong since we experienced mild winter weather. He also mentioned that he will soon resume mowing. Plantings and cleaning the park area were briefly held off but hopefully will be completed by Derby.

Department of Community Affairs & Public Records

Carla announced that the City of Blue Ridge Website is now live and available for viewing. She commented that to date past meeting minutes have been posted as well as previous and present newsletters. Contact persons for the City are listed but some are missing their photos. This will be handled in the near future. Residents will also be invited to critique the website as well as have the preference of the newsletter being sent to them by way of email or being mailed to their home.

The summer issue of the newsletter will be mailed out on May 1st. Carla also announced that there will be a Safety event scheduled for June 9th. More information on this event will be in the summer issue of the newsletter. Mayor Ober commented that he would like a press release sent out on this event so it can be reached in the Neighborhood section of the Courier Journal. Carla stated that her contact for the Safety program will be in touch with all the necessary information so Pat Gramig can prepare a press release for this activity.

City Archive Files

Mayor Ober informed the Commission that he was contacted by Ron Walker, the former City Treasurer, regarding old records that he has that related to his position he held with the City. Ron requested that the City be responsible for moving these documents to another location. Mayor Ober suggested this would be a proper time to research an area to store all city records in one location. Mayor Ober plans to contact Mr. Westerman, one of the commercial residents who may have some space available for this purpose. Mayor Ober also mentioned that this could also lend itself for the City to have its own mailing address and mailbox rather than a resident mailing address. Mayor Ober also inquired if this would have any tax advantages for the City. Stan Chauvin will research this option and get back to Mayor Ober at the next meeting.

There being no further business, the Mayor asked for a motion to adjourn. Carla Kreitman moved for adjournment. Julie Colucci seconded it. Motion carried.

Meeting was adjourned at 8:25pm.

Patricia Gramig - City Clerk

Mike Ober - Mayor