



City of Blue Ridge Manor Meeting Minutes

October 24, 2016

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Next Meeting: November 28, 2016 at 7:00 p.m. at the Middletown Fire Department Station 2, 10217 Shelbyville Road. Note: *This is the Monday after Thanksgiving.*

Call to Order

The regular monthly meeting of the City of Blue Ridge Manor was held on October 24, 2016 at the Middletown Fire Department, Division 2. The meeting was called to order at 7:01 p.m. with Mayor Pro Tem Hans Klose presiding.

The following were present:

Hans Klose, Mayor Pro Tem
Stan Chauvin, City Attorney
Bob Carter, Treasurer
Porter Lady, Commissioner
Ken Conliffe, Commissioner
Elizabeth McDaniel, Clerk
Annie Duncan-Ponvert – Blue Ridge Manor
Phyllis Santos – Blue Rose Condos
Jesse Fraser – Blue Ridge Manor

Absent:

Carla Kreitman, Mayor
Art Sims, Commissioner

Approval of Previous Meeting Minutes

The Commission reviewed the minutes from the September meeting. Mayor Pro Tem Klose asked for any corrections or additions. Clerk McDaniel noted a typo under the Approval of Minutes' section. Commissioner Lady moved that the minutes be approved with the correction; Commissioner Conliffe seconded the motion. The motion carried and the minutes will be accepted once the grammatical correction has been made.

Updates

- **Mayor Pro Tem Klose** noted that Jefferson County League of Cities' Dinner will be held Thursday, November 17.
- **Pumpkins in the Park** was the best-attended event of the year. Children painted at least 35 pumpkins, gourds or masks and enjoyed apple cider, popcorn, and other snacks. Many thanks to Mayor Kreitman and Carrie Cross for planning the event and securing all the supplies and to Tyler Prather, Commissioner Klose, and Clerk McDaniel for their assistance. Commissioner Klose took photographs that day and shared a photo collage of the event during the meeting which will be added to the winter edition of the BRM newsletter.
- The next **BRM Newsletter** will be distributed in November.
- The next community event will be **Light Up Hardesty Park - Sunday, December 4.**
- Mayor Kreitman will soon be distributing a **schedule of community events** for 2017.

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Treasurer's Report

Treasurer Carter distributed the End-of-Month Balance and the End of Month Reports for September, as well as the Q1 Report for 2016-2017. He noted that the majority of the property tax bills have been paid and that September is the month with the most property tax income. There are approximately 30 outstanding property tax payments (out of 480 bills). The Q1 Report shows that 75% of the Parks and Recreation budget has been spent, which is customary since most of the maintenance of the park is completed over the summer. Insurance tax income included in the Q1 Report reflects payments received in Q4 2016. Mayor Pro Tem Klose asked if there were any questions or discussion. There being none, Commissioner Lady moved that the reports be approved. Commissioner Conliffe seconded the motion. The motion carried.

Commissioner Reports

Art Sims - Public Safety: Absent – No report.

Hans Klose - Public Property & Finance: No Report

Ken Conliffe - Public Works & Sanitation: Commissioner Conliffe noted that the speed limit signpost on Blue Ridge Road has been replaced. Commissioner Conliffe talked with attorney Jonathon Ricketts about designating Rosewood as a public road. Attorney Ricketts said that Planning & Zoning (P&Z) has proposed that BRM have their current plat drawn anew and list Rosewood as a public road (rather than editing the current plat). Attorney Ricketts will confirm this plan is acceptable and ask P&Z if they can recommend a source/company that can redraw the plat (e.g., a draftsman).

Commissioners Sims and Conliffe walked through the neighborhood to determine the best locations for speed humps. Their initial determination is that two speed humps be added to Blue Ridge Road and then one each on Blue Fields, Afton and Radford roads. Attorney Chauvin will check to see if there are any Kentucky Department of Transportation regulations requiring or regarding signage (e.g., "Slow – Speed Hump Ahead") and if Blue Ridge Manor would be allowed to add warnings to the existing speed limit signage.

Commissioner Conliffe noted that he will be seeking quotes from snow removal vendors.

Porter Lady - Parks & Recreation: Commissioner Lady noted that Andrew Combs is trimming the holly trees at the BRM entrance before the holiday lighting is placed (the day after Thanksgiving). Eric Tarpley will change the burned out bulbs at the BRM entrance. He trimmed the bushes at the entrance of the 10000 Building. However Commissioner Conliffe noted that the 10000 Building Management is actually responsible for maintaining visibility around their entrance. Chisolm Electric has turned off the sprinklers at the entrance for the season and completed a backflow test. Commissioner Lady decided to hold off on having pansies planted since the landscaping has been holding up nicely.

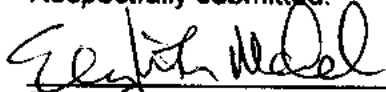
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There being no additional business or discussion, Mayor Pro Tem Klose asked for a motion to adjourn the meeting at 7:38 p.m. Commissioner Lady made the motion. Commissioner Conliffe seconded the motion; all voted in favor and the motion passed.

Respectfully submitted:



Elizabeth McDaniel, City Clerk



**Hans Klose, Mayor Pro Tem or
Carla Kreitman, Mayor**