



Mike Ober, Mayor
101 Shelby Pointe Drive
Louisville KY 40223

Pat Gramig, City Clerk
122 Blue Fields Road
Louisville KY 40223

**CITY OF BLUE RIDGE MANOR MEETING MINUTES
NOVEMBER 25, 2013**

NEXT MEETING DATE: January 27, 2014

The regular monthly meeting of the City of Blue Ridge Manor was held on November 25, 2013 at the Middletown Fire Department, Division 2. The meeting came to order at 7:00pm, Mayor Mike Ober presiding.

The following were present:

Mike Ober - Mayor	Julie Colucci – Commissioner
Hans Klose – Mayor Pro Tem	Carla Kreitman - Commissioner
Bob Carter – City Treasurer	Roger Lanning – Dorsey Village
Stan Chauvin – City Attorney	Phyllis Santos – Blue Rose CondoAssoc. - President
Pat Gramig – City Clerk	Annie Duncan-Ponvert – Blue Ridge Manor
Porter Lady - Commissioner	

Approval of October Minutes

Having distributed the October minutes to the Commission prior to the November 25th meeting, Mayor Ober asked if there were any corrections or omissions. Porter Lady moved that the October minutes be approved as read. Julie Colucci seconded the motion. Motion carried.

Treasurer's Report

Bob Carter gave an overview of the October Balance Sheet, the October End of the Month Report with a detailed explanation of operating expenses.

Carla Kreitman moved that the Treasurer's Report be approved. Julie Colucci seconded it. Motion carried.

OLD BUSINESS

Easement Update

Stan Chauvin reported that the updates on the easement have been prepared, the I Pod Ordinances for the Storage container /dumpster has been revised in a more simplified manner for better clarification and finally, he has adopted a revised ordinance for changing the City Park hours. He also stated that he was on official business in Lexington and drove directly to the monthly meeting and all the documents he just described are still at his office. He will bring them to the January meeting.

Mayor Ober requested Julie Colucci to have new signs made to post the new park times and with the amended Ordinance number as well. Ms. Annie Duncan-Ponvert suggested changing the new text to read “from sunrise to sunset” rather than from “dawn to dusk”. Mike Ober and Stan Chauvin will consider this option, if feasible.

Road Issues Update

Mike Ober received an email from Jim Mims of the Metro Government’s Department of Land Development regarding the ownership research of Rosewood Drive and South Dorsey Lane roads. Included in his email he attached the criteria that must be met for a private road to become a public street. This was in accordance with Section 151, Chapter 97 of the Louisville/Jefferson County Metro Code of Ordinances. He also enlisted the services of Tammy Market who will work through this process with the City of Blue Ridge Manor.

Mayor Ober outlined some of these requirements with the Commission and the residents attending the monthly meeting. One of these requirements, in particular, is that the City of Blue Ridge must have a report prepared by a professional engineer who is approved by the Metro Government’s County Engineer and meets the construction and design specifications set forth in Section 6.2.7 of the Louisville/Jefferson County Land Development Code.

Porter Lady commented that the engineer who was involved with the construction of the parking lot near Hardesty Park would qualify as a good candidate. Stan Chauvin will work on the proper handling of the release of ownership forms that will be required from the property owners to dedicate the above roads to a public road.

There were some concerns regarding South Dorsey Lane as only a portion of this road should be considered. There was also a concern for the Rosewood Road ownership since there are seven different entities involved. The question of “common Ground” and “Master Deed” definition would clearly state all who own these roads. Stan Chauvin stated that all these concerns would be addressed with his research of ownership.

Mayor Ober stated that he will have a guest speaker from the Department of Land Development to attend the January Meeting in order to address any concerns that should develop from this project. It was also suggested that all the Associations within the City of Blue Ridge Manor be invited to attend the January Monthly meeting in order to get a full scope of this inquiry and the City’s responsibility to proceed.

NEW BUSINESS

Open Records Requirement/Update

Stan Chauvin will forward updates from the Attorney General's office, the Open Meetings and Open Records Act(s) to all the Commissioners.

Open Records Request from Darrell Metcalf

Mayor Ober, Stan Chauvin, City Attorney and Pat Gramig, City Clerk, received a letter from Darrell Metcalf requesting as a concerned citizen, a list of demands under the Kentucky Open Records Act (KRS 61.870 to KRS 61.884):

Stan Chauvin outlined some of these for the commission and stated that he would send each Commissioner a copy of Darrell Metcalfe's letter for their review. It was the consensus of the Commission that this would appear to be an indication that Mr. Metcalfe may be seeking legal action against the City.

Storage

Mayor Ober stated that Westerman-Rosewood Associates, who is responsible leasing space in the Stonefield shopping center, is in the process of leasing to a new tenant who will be taking the Blue Ridge Manor storage space. Mayor Ober agreed to have this space cleared for the new tenant by January 1st.

Mayor Ober asked for suggestions from the Commission to locate new storage space for the City Records. Julie Colucci suggested looking at other Shopping Centers for available space. Roger Lanning mentioned about a single car garage space might be sufficient. There was also mentioned acquiring a fabricated shed. There was some concern from the Mayor about these being acceptable due to the security factor and proper protection from weather and temperature. Carla suggested inquiring at the Trinity Presbyterian Church for possible space. Julie suggested that she could inquire with Viking properties as she has a personal contact. Mayor Ober asked everyone to research these possibilities and give him some feedback on their findings.

COMMISSIONERS REPORTS

Department of Community Affairs & Public Records – Carla Kreitman

Carla has been receiving mixed reviews regarding the Christmas lighting at the front entrance. Landshapes Pond and Garden Company provides this service for the City each year. Carla related these concerns to Landshapes and explained to them that we will give them this year to improve before approaching another company.

Department of Park and Recreation – Porter Lady

Porter elaborated on the good job police security has been in the park. He also stated that arborist, Mr. Blackenship has continued to trim and mulch. When weather permits, he will cable the trees that still need this support. Plantings and trimming have been completed at all the entrances.

Department of Public Safety – Julie Colucci

Julie received an email from our Industrial Disposal representative, Mr. Mike Patterson. He mentions in his email of a controversy on the length of contracts within each state. Some have long term contracts for municipalities as long as ten years and up to twenty-five years. He mentions two states that have this option.

Julie mentioned that our contract with Industrial Disposal will be up for bid in 2014 and wanted to address this option. Stan Chauvin requested Julie to send him this email to review. Julie agreed to do so.

Public Property and Finance – Hans Klose

Hans had nothing to report at this time.

Other Business

Hans Klose brought up a question regarding one of our vendors, Tarpley Landscaping. Since he services the City in many areas he was wondering if we should consider bidding out these various work projects. Mayor Ober requested Bob Carter to provide these prices on landscaping in their specific category in order to see if this would be in compliance of a bidding process.

Roger Lanning complimented Carla Kreitman on the City banners and mentioned how many compliments he has received regarding them.

There being no further business, the Mayor asked for a motion to adjourn. Julie Colucci made a motion for the meeting to be adjourned. Carla Kreitman seconded it. Motion carried.

Meeting was adjourned at 8:15pm.

Patricia Gramig - City Clerk

Mike Ober – Mayor