



City of Blue Ridge Manor Meeting Minutes November 28, 2016

Next Meeting: January 23, 2017 at 7:00 p.m. at the Middletown Fire Department Station 2, 10217 Shelbyville Road.

Call to Order

The regular monthly meeting of the City of Blue Ridge Manor was held on November 28, 2016 at the Middletown Fire Department, Division 2. The meeting was called to order at 7:04 p.m. with Mayor Carla Kreitman presiding.

The following were present:

Carla Kreitman, Mayor
Hans Klose, Mayor Pro Tem
Stan Chauvin, City Attorney
Bob Carter, Treasurer
Ken Conliffe, Commissioner
Porter Lady, Commissioner
Art Sims, Commissioner
Elizabeth McDaniel, Clerk
Annie Duncan-Ponvert – Blue Ridge Manor
Phyllis Santos – Blue Rose Condos
Jesse Fraser – Blue Ridge Manor

Approval of Previous Meeting Minutes

The Commission reviewed the minutes from the October meeting. Mayor Kreitman asked for any corrections or additions. Commissioner Lady moved that the minutes be approved with the correction; Commissioner Conliffe seconded the motion. The motion carried and the minutes will be accepted as submitted.

Treasurer's Report

Treasurer Carter distributed the End-of-Month Balance and the End of Month Reports for October. Revenue includes a police grant disbursement, some property tax payments, insurance payments to the city, and state road tax revenue. All expenses were customary for this time of year except those related to work on the front entrance lights and two community events. Mayor Kreitman asked if there were any questions or discussion. There being none, Commissioner Lady moved that the reports be approved. Commissioner Klose seconded the motion. The motion carried.

Treasurer Carter noted that he will be out of the country on vacation from December 15 through January. Commissioner Klose will take on the responsibilities of Treasurer in his absence. They will meet with Clerk McDaniel before the trip.

City of Blue Ridge Manor Meeting Minutes

November 28, 2016

Updates from the Mayor

- **The City of Blue Ridge Manor Commission will not meet in December.**
- The City's **Winter Newsletter** is at the printer.
- **Light Up Hardesty Park** is scheduled for Sunday, December 4 from 5-7 pm. Rain cancels but cold will not. We plan to distribute candy canes, hot chocolate, and hang homemade bird feeders.
- **Speed Humps in Blue Ridge Manor**
Mayor Kreitman noted that Clerk McDaniel and Treasurer Carter had expressed concern about the lack of durability of plastic speed humps. Commissioner Conliffe suggested this type be installed versus the more permanent (paved) kind as a test since the city is not due to repave streets for 4-5 years. Attorney Chauvin said there do not appear to be any statutes requiring signs to alert motorists to the presence of speed humps. The group agreed that some type of sign should be posted. Commissioner Conliffe said they hope to post an alert on existing speed limit signs and that some sort of marker will be needed to alert snowplow drivers. Attorney Chauvin will draft a Municipal Order for the next Commission meeting (January) regarding the installation of a trial speed hump on Blue Fields Road. Commissioner Conliffe made a motion that the commission proceed with a "pilot" program (approximately two years) to install rubberized speed humps to see if they reduce speeding in the City of Blue Ridge Manor. Speed humps will include but not be limited to two on Blue Ridge Road, one on Afton Road and one on Radford Road. Proper signage and reflectors will be installed at the same time. Commissioner Sims seconded the motion. All voted in favor; motion passed.
- **Water Line Installation to Hardesty Park**
Attorney Chauvin will follow up with HUD regarding the revised easement request to enhance Hardesty Park.
- **2017 Community Events:**
 - **February 19:** We Love Our Blue Ridge Citizens/Valentine's Party at Middletown Fire Station Division 2
 - **April 22:** Earth Day Celebration & Plant Exchange at Hardesty Park
 - **June 10:** Community Picnic with Bouncy House at Hardesty Park
 - **August 13:** Popsicles in Hardesty Park
 - **October 22:** Pumpkin Painting in Hardesty Park
 - **December 2:** Light Up Hardesty Park

Commissioner Reports

Art Sims - Public Safety: Absent – No report.

Hans Klose - Public Property & Finance: No Report

Ken Conliffe - Public Works & Sanitation:

Commissioner Conliffe reported that Attorney Jonathon suggested to P&Z that a revised plat be submitted using a copy of the existing plat and changing only the wording of the Road Dedication portion of the wording on the plat. If City Blue Print Service no longer exists, likely Lynn Imaging will be used. Mayor Kreitman asked Commissioner Conliffe to invite Attorney Ricketts to the Commission meeting in January.

City of Blue Ridge Manor Meeting Minutes
November 28, 2016

Porter Lady - Parks & Recreation:

Commissioner Lady noted that Eric Tarpley referred an electrician who works at GE to fix the lighting at the BRM entrance. The electrician installed resolved the issues and installed LED lighting. Porter discussed options for a park gate with the electrician. They decided a farm gate with a photo-voltaic cell will work best. Commissioner Lady noted that Andrew Combs installed the holiday lighting and the holiday banners.

There being no additional business or discussion, Mayor Kreitman asked for a motion to adjourn the meeting at 7:48 p.m. Commissioner Lady made the motion. Commissioner Klose seconded the motion; all voted in favor so the motion passed.

Attorney Chauvin distributed a revised State policy on Public Records Management to all Commissioners and staff. Clerk McDaniel will file the Mayor's and Commissioners' acknowledgements of receipt and send the proper copy to the Kentucky Office of Local Governments. Any citizen of Blue Ridge Manor who would like to receive a hard copy of this policy or a soft copy via email may contact Clerk McDaniel (502-548-3880).

All the current Commissioners were re-elected on November 4. Attorney Chauvin distributed the Oath of Office and Commissioners Art Sims, Hans Klose, Porter Lady, and Ken Conliffe were sworn in for the next term.

Respectfully submitted:

Elizabeth McDaniel, City Clerk

Hans Klose, Mayor Pro Tem