



Carla Kreitman, Mayor  
10201 Radford Road  
Louisville KY 40223

Pat Gramig, City Clerk  
122 Blue Fields Road  
Louisville KY 40223

**CITY OF BLUE RIDGE MANOR MEETING MINUTES  
March 25, 2015**

**NEXT MEETING DATE: April 27, 2015**

The regular monthly meeting of the City of Blue Ridge Manor was held on March 25, 2015 at the Middletown Fire Department, Division 2. The meeting came to order at 7:00pm, Mayor Carla Kreitman presiding.

**The following were present:**

Carla Kreitman - Mayor	Phyllis Santos – Blue Rose Court
Hans Klose – Commissioner-Mayor Pro Tem	Annie Duncan Ponvert – Blue Ridge Road
Stan Chauvin – City Attorney	Eve Nowery – Blue Rose Court
Pat Gramig-City Clerk	Michele Roberts – Blue Rose Court
Porter Lady - Commissioner	Pam Morris – Moser Road
Art Sims - Commissioner	Miriam Rodriquez - Moser Road
Judge Ken Conliffe - Commissioner	Meranda Phillips – Moser Road
Kathy Wayne – Rosewood Court	Sue Lentz – Rosewood Court
Terry Hall – Rosewood Drive	Jonathan Ricketts – Ricketts Law Offices

**Approval of February Minutes**

Having distributed the February minutes to the Commission prior to the March 25th meeting, Mayor Kreitman asked if there were any corrections or omissions. Porter Lady moved that we dispense with an oral reading of the minutes and be approved. Hans Klose seconded the motion. Motion carried.

**Treasurer's Report**

In the absence of City Treasurer, Bob Carter, Hans Klose gave an overview of the February 2015 End of the Month report, and the February Balance Sheet. Porter Lady made a motion to approve the Treasurer's Report. Art Sims seconded it. Motion carried.

**OLD BUSINESS**

**Update on Easement/Water Issue**

Stan Chauvin reported that the Water Company is scheduling to do repairs this coming Friday. He will keep the Commission advised of their progress.

### **Update on Road Dedication/Declaration of Rights Action**

Mayor Kreitman introduced Mr. Jonathan Ricketts of the Ricketts Law offices. Mr. Ricketts is working with Commissioner Ken Conliffe on the Road Dedication Rights Action in order to establish the proper legal documents to move forward. Mr. Ricketts briefly updated the Commission with the process and concerns that he and Commissioner Conliffe are reviewing. Mr. Ricketts outlined the proposal with the understanding that drafting these documents will be a simple procedure but processing the necessary legal steps will be more difficult. Some of the steps to be considered are:

- To review the execution signature plan at the April Meeting and be included in the April minutes with the intent for the Signature Plan to be carried out in May.
- Consider two (2) different locations for residents to come and sign these documents. All signatures will need to be notarized.
- A plan to track proper ownership signatures of each residence will be included.
- To prepare a letter of explanation for residents with the times and locations for signing. For complete mass awareness to all residents, the letter/announcement will be distributed by hand delivery to each resident's home, City Website, newsletter and other media.

There was much discussion on various concerns to be considered for proper process that will be addressed by the Ricketts Law Office before being introduced at the April Meeting.

### **Storage/Record Space Update**

Mayor Kreitman reported her latest findings for locating storage space for the City records. She pursued space options at the 10,000 Building, and the strip center near Baskin Robins. She was quoted monthly pricing from \$500 to \$2,000/month. There is a possibility of re-negotiation for a less expensive rate at the strip center near Baskin Robins on a closet unit that was previously rented to us before it became unavailable. She will continue to follow up.

### **Administrative Hearing on Park Road Issue**

Mayor announced that there will be a public hearing on the Park Road issue regarding the Community Facility Review on April 1<sup>st</sup> at 1:00 pm. The hearing will be held at 514 West Liberty Street. All residents are welcome to attend.

### **Snow Removal Report**

Carla complimented Commissioner Conliffe for securing quick and efficient handling of clearing the City roads during our recent bad weather and snow. The City received many compliments from the residents for this endeavor. Commissioner Conliffe added that Holloway Contracting Corporation, who has the City's snow removal contract, was very cooperative to work with and handled the job very efficiently and cost effectively.

### **Citizens Sidewalk Concerns Update**

Blue Ridge Manor residents were concerned about the safety of the sidewalks near Baskin Robins during the winter snow. The sidewalks were impassible due to Metro Louisville plows that came thru to clear the sleet and ice from the road. This caused a pile up that caused the problem. Porter Lady stated that Eric Tarpley Lawn Service had pretreated this area but was not responsible for Metro Louisville's treatment of the public road.

### **Ordinance for New Hardesty Park Hours**

Annie Duncan Ponvert inquired about the new ordinance that is to change the Hardesty Park hours to state “Sunrise to Sunset”. City attorney, Stan Chauvin assured her that this would be addressed once the Park Road issue is resolved.

### **UPCOMING EVENTS**

Mayor Kreitman gave an overview of upcoming City events.

- **“Meet and Greet” at Heitzman’s Traditional Bakery – Wednesday, May 6<sup>th</sup> – 9am.**  
The first informal gathering of residents took place in March. Carla invited everyone to mark their calendars for Wednesday, May 6<sup>th</sup> at 9am at Heitzmans. Meet and Greet is an opportunity for residents to gather and discuss topics that could positively influence their City.
- **Shoe, Shred-E-cycling and Drug Toss – Saturday, April 18<sup>th</sup> – 9am – Noon – Aiken Road parking lot near Target** – The proceeds from this event will go to WaterStep for water treatment equipment that will benefit Kentucky and the world.
- **Blood Drive – Saturday, April 25<sup>th</sup> – 9am – 1pm – Trinity Presbyterian Church, Fellowship Hall.**
- **Spring Cleaning – City of Blue Ridge Manor – Sunday, April 26 – 9am til ? –**  
Volunteers will meet at Hardesty Park at 9am to pick up cleaning supplies. Sign up in advance to ensure sufficient supplies will be available. Contact Mayor Kreitman through her email address: [mkreitman@att.net](mailto:mkreitman@att.net).
- **Junk Day –**

All upcoming events can be found listed in the City Newsletter.

### **NEW BUSINESS**

#### **Garbage Contract Bids**

Commissioner Conliffe reported that he and Stan Chauvin will hold a special meeting to discuss and establish a realistic plan for the upcoming garbage contract bids. One particular area for discussion will be for Stan to publish the bidding request in the Courier in the next few days with a sealed bid deadline by the April 27<sup>th</sup> City monthly meeting. This will give the interested bidder more time to properly submit their proposal.

#### **Open Record Request - California Entity**

Mayor Kreitman introduced to the Commission an email from California Common Sense (CACS). This is a Stanford-based nonprofit organization Their purpose is to research from other state government entities transparent projects to find ways to protect California’s long-term fiscal future. City Attorney, Stan Chauvin is investigating the City’s legal responsibility whether we are required to respond. He will work with the City Clerk on this request and update the commission of his findings.

### **Reach Alert**

The City has been approached by Reach Alert. This is a Community Notification and Alert Service. This service provides the City and its residents notification of sensitive information as well as instant information of City activities. Mayor Kreitman will study this further and keep the commission informed of Reach Alert's complete purpose and financial requirements.

### **Shelbyville Road Entrance Safety Issue**

Mayor Kreitman reported a concern from one of the residents regarding a safety issue at the Shelbyville road entrance to the City of Blue Ridge Manor. This concern is primarily during high traffic time that continues to be an ingress and egress problem. It was suggested the possibility of placing plastic barriers at this location in order to prevent congestion. There has been past discussions of putting a signal light there but this is not possible due to the firehouse located directly across the street. Mayor Kreitman suggested that this concern should be brought to the attention of our current 19<sup>th</sup> District Councilwoman, Julie Denton, who will be the proper party to handle this concern.

### **Newsletter Articles- Survey Instrument - Barbara Miller BRM History Article-**

Mayor Kreitman announced that articles for the next newsletter are now due. She also mentioned that one of our longtime residents, Barbara Miller, is very interested in writing the history of Blue Ridge Manor. Carla has invited her to the next "Meet and Greet" at Heitzman's for further discussion.

## **COMMISSIONERS REPORTS**

### **Department of Public Safety – Art Sims**

Commissioner Sims had nothing new to report at this time.

### **Department of Works and Sanitation – Judge Ken Conliffe**

Commissioner Conliffe had nothing new to report at this time.

### **Public Property and Finance – Hans Klose**

Commissioner Klose had nothing new to report at this time.

### **Department of Park and Recreation – Porter Lady**

- Commissioner Lady reported that there was one pot hole at the Blue Ridge Manor entrance that was repaired. Eric Tarpley will do a detailed search for other potential potholes and will include Shelby Pointe and Dorsey Station.
- The park bench for the Walker dedication is now in the park and Porter will have it properly installed.
- Ms. Klose has gracefully declined of being directly responsible for the park plantings but she will be more than happy to oversee these tasks
- Now that the weather has improved, Porter announced that "mowing" time for the park is drawing near.

**Legal Issues – Closed Session**

City Attorney, Stan Chauvin moved that the meeting proceed to a closed session to address legal issues of the current park and road litigation by Mr. Darrell Metcalf. This session is authorized by KRS60.810B. Carla Kreitman seconded the motion. Motion carried. The executive closed session convened at 8:08pm.

The regular monthly meeting reconvened at 8:31pm in order to continue with unfinished business.

There being no further business, Mayor Kreitman asked for a motion to adjourn. Art Sims moved that the meeting be adjourned. Hans Klose seconded it. Motion carried. Meeting was adjourned at 8:32pm.

Respectfully submitted:

---

**Pat Gramig – City Clerk**

---

**Carla Kreitman - Mayor**