



## City of Blue Ridge Manor Meeting Minutes March 27, 2017

**Next Meeting: April 24, 2017 at 7:00 p.m. at the Middletown Fire Department Station Div. 2, 10217 Shelbyville Road.**

### **Call to Order**

The regular monthly meeting of the City of Blue Ridge Manor was held on March 27, 2016 at the Middletown Fire Department, Division 2. The meeting was called to order at 7:03 p.m. with Mayor Pro Tem Hans Klose presiding.

### **The following were present:**

Hans Klose, Mayor Pro Tem  
Stan Chauvin, City Attorney  
Ken Conliffe, Commissioner  
Porter Lady, Commissioner  
Art Sims, Commissioner  
Elizabeth McDaniel, Clerk/Treasurer  
Dennis Lang  
Phyllis Santos  
Sue Lentz  
Karen Moriarty

### **Absent:**

Carla Kreitman, Mayor

### **Approval of Previous Meeting Minutes**

The Commission reviewed the minutes from the February meeting. Mayor Pro Tem Klose asked for any corrections or additions. Commissioner Sims moved that the minutes be approved as presented; Commissioner Lady seconded the motion; motion carried.

### **Treasurer's Report**

Clerk/Treasurer McDaniel distributed a Balance Sheet as well as a detail of revenues and expenses for the month of February. She noted that detailed information is available to the public on request. Mayor Pro Tem Klose asked if there were any questions or discussion about the reports. There being none, Mayor Pro Tem Klose asked for a motion. Commissioner Lady moved that the reports be approved as submitted. Commissioner Sims seconded the motion; motion carried.

### **Business**

- The next community event will be the **Perennial Plant Exchange & Earth Day Celebration** at Hardesty Park on Saturday April 22 from 10 am – 1 pm.
- **Delinquent Property Taxes** - Clerk/Treasurer McDaniel emailed an updated report of property owners who have not fully paid their property taxes to Attorney Chauvin. He reported that he will be sending those property owners a letter with a copy of a lien that will be filed if their balance is not paid. He asked Clerk/Treasurer McDaniel if there were any delinquencies from the previous year (2015). Clerk/Treasurer McDaniel said that she received a report in which Robert Carter noted that all the delinquent accounts had been paid for 2015.

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**Commissioner Reports**

**Art Sims - Public Safety**

Commissioner Sims reported that the speed hump vendor will not be able to install the two units until the third week of April. In the meantime, we will be posting temporary signs at each BRM entrance noting "Speed Humps Coming Soon." The speed hump vendor will supply the city with additional signage. Clerk/Treasurer McDaniel will order sign posts and hardware from Eagle Sign (vendor that replaced city signage a few years back). Commissioner Sims distributed a list of signs and where they will be placed around the city.

**Ken Conliffe - Public Works & Sanitation**

Commissioner Conliffe noted that Attorney Chauvin had the advertisement printed in the Courier-Journal newspaper that the City of Blue Ridge Manor is currently accepting waste disposal bids for two-year service contracts. Interested companies are directed to email the city Gmail account and then Commissioner Conliffe will send them a detailed bid sheet. All bids received will be opened at the next Commission Meeting on April 24, 2017. Vendors may attend and do presentations at that meeting. Commissioner Conliffe noted that yard waste collection will resume on the regular pick-up date after April 1 which will be Thursday, April 6.

Regarding the request to designate Rosewood a public road versus a private road: Commissioner Conliffe noted that meeting dates were proposed by Planning and Zoning (P&Z) but as yet, they have not been able to meet and he had been out of town for more than a week. He is planning to meet with P&Z sometime this month, before the next Commission meeting. He is hoping that P&Z will only require the city to submit a newly redrawn plat that P&Z will approve, then send to the Jefferson County Clerk to be filed. Commissioner Conliffe explained that he feels it is important to meet with P&Z face-to-face about this issue. Also, he noted that the efforts of the city and the condo owners should be officially reflected in an approved plat.

**Porter Lady - Parks & Recreation:**

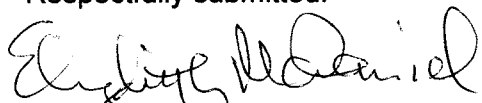
Commissioner Lady reported that all the entrances have been edged and mulched by Ground Tech and the same work at Hardesty Park is in progress and will be completed next week.

**Hans Klose - Public Property & Finance:**

No report.

There being no additional business or discussion, Mayor Pro Tem Klose asked for a motion to adjourn the meeting at 7:49 p.m. Commissioner Lady made the motion. Commissioner Conliffe seconded the motion; all voted in favor and the motion passed.

Respectfully submitted:

  
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**Elizabeth McDaniel, Clerk/Treasurer**

  
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**Hans Klose, Mayor Pro Tem**