

**City of Blue Ridge Manor Meeting Minutes**  
**June 26, 2017**

**Next Meeting: July 25, 2017 at 7:00 p.m. at the Middletown Fire Department Station  
Div. 2, 10217 Shelbyville Road.**

**In Attendance:**

Mayor Kreitman, Mayor  
Elizabeth McDaniel, Clerk/Treasurer  
Hans Klose, Mayor Pro Tem  
Stan Chauvin, City Attorney  
Ken Conliffe, Commissioner  
Porter Lady, Commissioner  
Art Sims, Commissioner  
Phyllis Santos – Blue Rose Court  
Karen Moriarty – Blue Rose Court  
Sue Lentz – Shelby Pt  
Mary Watson – Dorsey Station  
Kelli Rodman – Blue Ridge Rd  
Mike Rodman – Blue Ridge Rd

**Call to Order**

The regular monthly meeting of the City of Blue Ridge Manor was held on June 26, 2017 at the Middletown Fire Department, Division 2. The meeting was called to order at 7:00 p.m. by Mayor Carla Kreitman.

**Approval of Previous Meeting Minutes**

The Commission reviewed the minutes from the previous meeting. Prior to the meeting, Mayor Kreitman asked that the minutes include a sentence stating the Commission did a first reading of the 2017-2018 budget. Mayor Kreitman asked the Commission if they had additional corrections or additions. There being none, Commissioner Lady moved that the minutes be approved. Commissioner Klose seconded the motion; the motion carried and the minutes were approved.

**Treasurer's Report**

Clerk/Treasurer McDaniel distributed and read aloud the Balance Sheet and a detail of revenues and expenses for the previous month. She noted that detailed information is available to the public upon request. Mayor Kreitman asked if there were any questions or discussion about the reports. There being none, Mayor Kreitman asked for a motion. Commissioner Lady moved that the reports be approved as submitted. Commissioner Sims seconded the motion; motion carried.

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### Business

- Mayor Kreitman noted that the **City of Blue Ridge Manor Picnic** was a huge success thanks to a team of volunteers and cooperative weather. She thanked the Commission for attending and supporting the event. Commissioner Lady thanked all the volunteers and asked that the minutes reflect their contributions. Clerk/Treasurer McDaniel agreed and noted that a "thank you" list has been added to the city's website/home page.

#### **The City of Blue Ridge Manor expresses warmest thanks to:**

- **The BRM Picnic Planning Committee: Aimee Leow, Cari Adkins, Claudine Mears, Suzi Fraser, Carrie Cross, Mayor Carla Kreitman, and Clerk/Treasurer Elizabeth McDaniel.**
- **Chad & Cari Adkins** for home-smoked BBQ and peach baked beans that were delicious and plentiful!
- **Cari Adkins** for securing **Boudreaux's New Orleans' Style Sno-Balls**. The truck offered two hours of unlimited sno-balls for all!
- **Claudine Mears** for connecting us to **Playground Inflatables** who supplied a gigantic inflatable that was enjoyed by children of all ages.
- **Megan Mears and Jim McDaniel** for leading a well-attended drum circle!
- **Aimee Leow** for hosting the planning committee meeting and creating the colorful picnic flier.
- **Nick Leow** for supplying 7 hours' worth of tunes that were enjoyed by all!
- **Carrie & David Cross** for donating a mountain of chips for the event.
- **Carrie Cross**, her sons **Luke and Graham**, **Suzi & Jesse Fraser**, their daughter **Ruby**, and baby **Penelope** for delivering picnic fliers in the neighborhood.
- **Jesse Fraser** for painting the electrical outlet boxes in the park to increase their visibility.
- **Mayor Kreitman** and her son **Simeon** for bringing sports equipment and setting up patio umbrellas for much-needed shade!
- **Elizabeth & Jim McDaniel** for buying supplies and icing down the drinks.
- **BRM Audit:** Mayor Kreitman noted that the City of Blue Ridge Manor is awaiting a letter from Auditor John McIntyre with a detailed list of needed documents.
- **Ordinance #1: 2016-2017 Budget Amendment** – Mayor Kreitman completed a second reading of 2017 Ordinance #1 which amends the current year's budget to reflect a \$25,000 increase in revenue due to the PVA's reassessments. The City spent \$2247 less than was budgeted for 2016-2017. Mayor Kreitman made a motion to accept Ordinance #1 as written. Commissioner Lady seconded the motion. The motion passed unanimously.
- **Ordinance #2: Property Tax Collection 2017-2018** – Mayor Kreitman completed a second reading of 2017 Ordinance #2 which outlined the city's tax rate as \$.20 per \$100 assessed value with payments due by October 15, 2017. Property owners may apply a 15% discount to tax payments postmarked on or before September 15. Commissioner Klose made a motion to accept Ordinance #2 and Mayor Kreitman seconded the motion. The motion passed unanimously.
- **Ordinance #3: 2017-2018 Budget** – City Attorney Stan Chauvin completed a second reading of 2017 Ordinance #3 outlining the city budget for the upcoming fiscal year. Commissioner Lady made a motion to accept Ordinance #2 and Commissioner Klose seconded the motion. The motion passed unanimously.

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**Commissioner Reports**

**Hans Klose - Public Property & Finance:**

No report.

**Porter Lady - Parks & Recreation:**

Commissioner Lady noted that Eric Tarpley cleared the easements and added grass seed at the park where dirt has added over the electrical wiring. He also dusted the roses. Tony Thompson has started a new job so he will be installing the Hardesty Park gate as soon as his schedule permits (hopefully in July).

**Art Sims - Public Safety**

Commissioner Sims said he will wait for the Mayor and Commission to let him know when the other speed humps should be ordered/installed.

**Ken Conliffe - Public Works & Sanitation**

Commissioner Conliffe noted that two speed humps, signage, and an additional speed limit sign have been installed.

Commissioner Conliffe clarified the wording in the city's contract with Republic and it has been accepted by both parties. The contract takes effect July 1, 2017.

Commissioner Conliffe reported that Planning and Development (P&D) responded to their recent meeting by asking BRM to create a "minor plat" of just that area. P&D sent an example from St. Matthews. He said that P&D is not able to approve the current plat with the edit because so many changes have been made since the plat was originally created. Commissioner Conliffe has engaged an engineer to survey the road and will attempt to use the St. Matthews' example to properly direct the surveyor.

A resident of Dorsey Station condominiums contacted Commissioner Conliffe for assistance in requesting egress from the state to allow them to more safely enter and exit their entrance on Shelbyville Road. Commissioner Conliffe wrote a letter to the State Highway Department requesting signage but noted that there is little the city can do to assist with this. Commissioner Conliffe suggested that Dorsey Station consider adding a back entrance off Dorsey Lane but the residents do not want that for fear cars will frequently cut through.

Due to a lack of movement on the city's easement request (to run a water line to Hardesty Park), Attorney Chauvin will be contacting the supervisor to request final approval.

Mayor Kreitman noted that in the first draft of the bid to install a sidewalk on Shelbyville Road included striping for a pedestrian crosswalk so it should have been included. She will look into this matter further.

BRM resident Kelli Rodman asked where the next speed humps would be installed. Commissioner Sims said in the 200 block of Blue Ridge Road, in the 10100 block of Radford Road, and in the 100 block of Blue Fields Road. He noted that the goal was to place them midway between stop signs.

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Ms. Rodman stated her disapproval of the speed humps and signage. She is concerned that the humps will slow emergency responders (fire, EMS, etc.). Mayor Kreitman responded that the city has been investigating their use for years and received input from firefighters, police, EMS and others.

Ms. Rodman suggested that the city patrol officers sit on Blue Ridge Court to catch speeders. Commissioner Sims noted that, based on patrol records, it has been more than 18 months since any speeding tickets have been written. They are going to start driving unmarked vehicles. He also noted that he will request the officers spread out the times of day they patrol and include Hardesty Park.

There being no additional business or discussion, Mayor Kreitman made a motion to adjourn the meeting at 8:41 p.m. Commissioner Klose seconded the motion; the motion passed.

Respectfully submitted:



Elizabeth McDaniel, Clerk/Treasurer



Carla Kreitman, Mayor