



Mike Ober, Mayor
101 Shelby Pointe Drive
Louisville KY 40223

Pat Gramig, City Clerk
122 Blue Fields Road
Louisville KY 40223

**CITY OF BLUE RIDGE MANOR MEETING MINUTES
APRIL 28, 2014**

NEXT MEETING DATE: May 28th

The regular monthly meeting of the City of Blue Ridge Manor was held on April 28, 2014 at the Middletown Fire Department, Division 2. The meeting came to order at 7:00pm, Mayor Mike Ober presiding.

The following were present:

Mike Ober - Mayor	Janice Surratt – Rosewood Court
Hans Klose – Mayor Pro Tem	Annie Duncan-Ponvert – Blue Ridge Manor
Stan Chauvin – City Attorney	Karen Moriarty – Blue Rose Court
Bob Carter - Treasurer	Art Sims – Blue Ridge Manor
Pat Gramig – City Clerk	Sue Lentz – Rosewood Court
Porter Lady - Commissioner	Judge Ken Conliffe – Blue Ridge Manor
Carla Kreitman - Commissioner	Phyllis Santos – Blue Rose Court
Roger Lanning – Dorsey Village	Margarete Klose – Blue Ridge Manor
Eric Tarpley – Tarpley Lawn Service	Chilton Lloyd – Rosewood Drive

Approval of March Minutes

Having distributed the March minutes to the Commission prior to the April 28th meeting, Mayor Ober asked if there were any corrections or omissions. Porter Lady moved that the March minutes be approved as read. Hans Klose seconded the motion. Motion carried.

Public Safety Commissioner Nomination

Mayor Ober addressed the recent death of Julie Colucci who was the Commissioner of Public Safety. He approached Judge Ken Conliffe to complete her term. Upon Judge Conliffe's acceptance, Mayor Ober made a motion to nominate Judge Conliffe. Carla Kreitman seconded it. Motion carried.

Stan Chauvin proceeded to swear in Judge Conliffe as the Commissioner of Public Safety assuming all responsibilities of this position.

Treasurer's Report

Bob Carter gave an overview of the March End of the Month Report, the March Balance Sheet and the Third Quarter report/ 2013-2014. Carla moved to accept the March financial reports. Porter Lady seconded it. Motion carried.

Bob also gave an update on the City Audit. He stated that the City was granted a delay in our biennial audit due to misplaced records. Another reprieve was granted due to emergency surgery of the Treasurer. During this timeframe, the auditor who normally handles the City audit became disinterested. The Department of Local Government was contacted but too busy to comply with our request for an audit. Another audit firm was selected and will conduct the City Audit once a letter of engagement is signed. The audit should be completed by June. He also stated that the new firm will be less expensive.

Review of Lawn Care Services

Copies of the Lawn and Garden Services expenses were distributed with individual explanation of each expense. Stan Chauvin suggested that this should be reviewed and discussed next month as a potential bidding process.

Budget Discussions

Bob Carter will include Lawn Care Services in the budget for next year. Hans Klose also suggested that we should consider the street improvements project for the budget and to review them for the bidding process as well.

OLD BUSINESS

Easement Update

Mayor Ober will prepare a survey grade sketch to submit to the Water Company and then meet with Annie Duncan-Ponvert.

Sidewalk Proposal – Councilman Jerry Miller

Mayor Ober reviewed Councilman Jerry Miller's sidewalk proposal with the Commission. This proposal would include Shelbyville Road in front of the florist and the Shopping Center, the 10,000 building area and the extension of the sidewalk near Baskin Robbins. Councilman Miller would match 50/50 on costs that are now estimated at \$48,482.82. Blue Ridge Manor's portion would be \$24,241.42. A bus stop has also been included in this project. Mayor Ober asked for an open discussion.

Roger Lanning inquired about the location of the bus stop. It was stated that it would be past the entrance way of the Shopping Center near Country Squire Florist.

Roger also inquired about the responsibility for maintaining the sidewalks. If it is a state road, he inquired who the responsible party would be to maintain them. The majority of the Commission was in favor of the City of Blue Ridge to be responsible for the maintenance. There was an objection and that was that the State should be held responsible. Stan Chauvin suggested that there should be a written agreement between the City of Blue Ridge Manor and Councilman Miller's office to include the responsible party for sidewalk maintenance. Mayor Ober will meet with Councilman Jerry Miller's office to compose a written agreement that includes the specific responsible party. Once this is accomplished, he will bring this information to the table for more discussion. All were in favor of moving forward. Carla Kreitman made a motion to accept this

project if all demands are met once the proposed Agreement has been written. Porter Lady seconded the motion. Motion carried.

Update on Road Dedication

Stan Chauvin reported that he had further discussion with Jim Mims, Metro Director of the Department of Codes & Regulations regarding the requirements for the City of Blue Ridge Manor to pursue road ownership of South Dorsey Lane and Rosewood Drive.

There were some concerns about having core samples done. Director Mims stated to Stan Chauvin that based on Jefferson County requirements, Blue Ridge Manor should be pro-active and have the core samples included in the study.

Phyllis Santos mentioned that one of the requirements for this study is to have a petition signed by all the associations and suggested that this requirement be met before pursuing the core samples. Mayor Ober stated that he would get all the paperwork together for the Associations but does not have the required contacts to approach each of them. He asked Ms. Santos to assist him in order to submit the packet to the proper parties. Ms. Santos agreed to do so.

Ms. Santos also expressed several other concerns. They were:

- Rosewood Condo association should be included in the City budget for these roads
- The length of time it has taken to accomplish any progress on this project. She indicated that this project has been ongoing since August, 2013.

Stan Chauvin supported the length of this study as it is very complicated and must comply with government regulations in order for it to be processed properly. Carla Kreitman also supported the length of this study as it must be done in a “step process.” This process may appear to be slow but it should be done in the manner that would be supported by the Jefferson County Metro Code of Ordinances.

Ms. Santos also had concerns with:

- Resident’s pets urinating on front entrance plants when they are being walked. Asked if there could be signs posted to warn the owners of this violation. Roger Lanning stated that this effort would be fruitless as it has already been attempted.
- Several complaints regarding trash pick-up. Garbage cans have been damaged and also tossed about the streets after garbage had been dumped. Mayor Ober will contact IDS and review the complaints with them.

Another concern that was brought to the attention of the commission was the renovation of the entrance wall at Shelby Pointe. The wall was originally constructed in stucco and is in need of repair. Porter Lady stated that he has received estimates for brick and stucco construction repairs. Some discussion followed regarding the renovation of the wall in stucco or complete reconstruction of the entrance wall in brick. Brick would be more durable than stucco. Mayor Ober will do a further study of the front entrance renovation and keep the commission informed.

Art Sims asked if the City had an ordinance regarding the maintenance and upkeep of private property. Stan Chauvin said he will send him a copy of the City Ordinance that addresses this area.

Legal Issues – Closed Session

Porter Lady moved that the meeting proceed to a closed session to address legal issues of the current park and road litigation by Mr. Darrell Metcalf. This session is authorized by KRS60.810B. Mike Ober seconded the motion. Motion carried. The executive closed session convened at 8:15 pm.

The regular monthly meeting reconvened at 8:30pm in order to continue with unfinished business.

Mayor Ober made a motion to enlist the services of Jonathan Ricketts law firm to proceed with litigation of the current park and road legal issues. Carla Kreitman seconded it. Motion carried. Mayor Ober will contact Mr. Ricketts and keep the Commission informed of his findings.

COMMISSIONERS REPORTS

Department of Public Safety – Judge Ken Conliffe

Mayor Ober asked the City Clerk to issue copies of the Garbage Disposal and Security Services contracts to Ken Conliffe, the newly appointed Commissioner of Public Safety, in order to continue maintaining the duties and responsibilities of this position.

Public Property and Finance – Hans Klose

Hans had no report to be given at this time.

Department of Community Affairs & Public Records – Carla Kreitman

Carla reported that:

- The Blood Drive was successful receiving 17 units of blood. The City has been invited to participate again next year due to their success
- The City Summer Picnic plans are underway
- Carla and Mayor Ober are continuing to plan the 2014Oktoberfest event

Carla gave an update on the malicious hacking of the City's Website. Her technical staff is still in the process of investigating this issue and Carla will report any updates at the next meeting.

Department of Park and Recreation – Porter Lady

Porter Lady reported the following updates:

- Arborist, Blankenship will cable trees that need this support when weather permits
- All trees have been mulched as well as the playground area
- Roses have been trimmed
- Picnic tables will be sealed when the weather permits
- A 35 gallon catch basin was put in off the parking lot in the back of Rassiga's house and the Thornberg's property as requested by Mr. Rassiga

Hans Klose noted that we still need to recognize former City Treasurer, Ron Walker as the Commission previously intended, with a grove in the City Park to be named after him. Carla also suggested including a well-structured park bench in the grove with proper inscription. Mr. Eric Tarpley of Tarpley Lawn Service stated that the current landscaping has an area that would be appropriate for this. Discussion followed regarding a dedication to Ron Walker, naming it

“Walker Grove”. Mayor Ober moved that we purchase a park bench and complete the grove to prepare a dedication for Ron Walker. Porter Lady seconded the motion. Motion carried.

There being no further business, the Mayor asked for a motion to adjourn. Carla Kreitman moved to adjourn. Porter Lady seconded it. Motion carried. Meeting was adjourned at 8:55pm.

Patricia Gramig - City Clerk

Mike Ober – Mayor