



Carla Kreitman, Mayor
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Louisville KY 40223

Pat Gramig, City Clerk
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Louisville KY 40223

**CITY OF BLUE RIDGE MANOR MEETING MINUTES
APRIL 27, 2015**

NEXT MEETING DATE: Wednesday, May 27th

The regular monthly meeting of the City of Blue Ridge Manor was held on April 27, 2015 at the Middletown Fire Department, Division 2. The meeting came to order at 7:00pm, Mayor Carla Kreitman presiding.

The following were present:

Carla Kreitman - Mayor	Phyllis Santos – Blue Rose Court
Hans Klose – Commissioner-Mayor Pro Tem	Annie Duncan Ponvert – Blue Ridge Road
Robert Carter – City Treasurer	Eve Nowery – Blue Rose Court
Stan Chauvin – City Attorney	Michele Roberts – Blue Rose Court
Pat Gramig-City Clerk	Nowana Sides – Blue Rose Court
Porter Lady - Commissioner	Kevin Adams – South Dorsey Lane
Art Sims - Commissioner	Kathy Wayne – Rosewood Court
Judge Ken Conliffe - Commissioner	Sue Lentz – Rosewood Court
Darrell Metcalfe – Dorsey Way	Frank Rassiga – Clydesdale Road
Karen Moriarty – Blue Rose Court	Mike Patterson – Republic Services
Terry Hall – Rosewood Drive	Tom Trimble – Rumpke Services

Approval of March Minutes

Having distributed the March minutes to the Commission prior to the April 27th meeting, Mayor Kreitman asked if there were any corrections or omissions. Commissioner Conliffe made note that on page two (2), listed under the Snow Removal Report, the correct contractor was Koch Contracting Corporation rather than Holloway Contracting Company. Porter Lady moved that we approve the minutes with the correction that was made. Hans Klose seconded the motion. Motion carried.

Treasurer's Report

City Treasurer, Bob Carter, gave an overview of the March 2015 Balance Sheet, End of the Month report, and the Third Quarter Report for the fiscal year 2014-15. Porter Lady made a motion to approve the Treasurer's Report. Art Sims seconded it. Motion carried.

OLD BUSINESS

Update on Road Dedication/Declaration of Rights Action

Mayor Kreitman stated that last month Mr. Jonathan Ricketts of the Ricketts Law offices introduced to the Commission the procedure for preparing the legal documents with Commissioner Ken Conliffe on the Road Dedication Rights Action.

Commissioner Conliffe reported that he and Mr. Ricketts are continuing to prepare these documents and all proper notification to the residents should be ready by the May meeting. The City newsletter will give details of these procedures as well.

Garbage Contract Bids

Commissioner Conliffe reported that he received four (4) bids for the City Garbage Contract. City Attorney, Stan Chauvin, suggested that Commissioner Conliffe prepare a spread sheet with detailed information of each bid before the May meeting as well as his recommendations

Budget Discussion of Changes – First Reading

In her discussions with the auditor regarding the budget, Mayor Kreitman, would like the following to be considered as an option to be included in the working budget at hand:

Storage/Record Space – Presently, we are paying \$159.00 a month for storage space that is not conducive to availability, safety and proper amount of space. She has approached the 10,000 Building management that is located in Blue Ridge Manor. Originally, the Building Management quoted a price range from \$500/month to \$2,000/month. Mayor Kreitman re-negotiated a monthly price of \$500.00/month. This would include 466 square feet that consists of two offices: one area for storage space and a small office area to handle City Business. The office space and storage area would also take on the official mailing address for all City correspondence. Mayor Kreitman will work with these budget options before the first reading that will be presented at the May meeting.

Commissioner Klose commented that he would also like to see included in the working budget, a detailed report from each commissioner for more clarity. He would also like to consider a reflection in next year's budget, for the sidewalk expenditure.

Landscaping

Upon reviewing other areas of expenses, Mayor Kreitman indicated that a significant amount of monies is being spent with one vendor who is doing various jobs for the City. The amount realized is over \$20,000. She felt that these various jobs should be approached with a "bid out" option. Mayor Kreitman would like to have them separated into two categories with each category containing a scope of duties. They are:

- Snow removal contract
- Landscaping contract

There was some discussion regarding the landscaping contract since the primary time for landscaping is usually March through December.

Question From The Floor

Frank Rassiga addressed the Commission with his park security concerns and regarding the issue of locking the park in the evenings for improved security measures.

Mayor Kreitman reminded Mr. Rassiga that since this issue is still in litigation, the Commission could not discuss this in an open meeting at this time.

2015 Tax Assessment Ordinance

The 2015 property tax bills should be ready to be printed and delivered to the City by the PVA office once they receive an ordinance from the City. Delivery date of the tax bills is estimated to be July 1st. Stan Chauvin reported that he is preparing three (3) ordinances for their first reading. They will be read at the May meeting. They are:

- Amended Budget
- Ad Valorem Tax Assessment
- 2015-16 Budget

UPCOMING EVENTS

Mayor Kreitman gave an update of the City upcoming events.

- “Meet and Greet” at Heitzman’s Traditional Bakery – Wednesday, May 6th – 9am.
- Junk Day – May 7th

She also reported that the blood drive was successful with a contribution of 10 pints of blood given to the American Red Cross. The Spring Cleanup Drive was also successful and she thanked Kevin Adams and Bob Carter for their outstanding contribution to the success of this event.

NEW BUSINESS

There was no new business to discuss at this time.

COMMISSIONERS REPORTS

Department of Public Safety – Art Sims

Commissioner Sims reported of one incident that occurred in the park. With summer almost here, he was concerned that more issues may result and would like to take some positive steps that would eliminate the residents’ concerns. He suggested that we need to have more detailed reports from the police and it should indicate the exact times and locations of the patrolling areas. Stan Chauvin suggested we have the police attend the June meeting to discuss these concerns.

The discussion of the parking lot near the park was also addressed as a possible security concern. Mr. Darrell Metcalf shared his concerns of the parking lot issue. Mayor Kreitman reiterated that this issue is still in litigation and cannot be discussed in an open meeting. However, City Attorney Stan Chauvin, assured him that the Commission will decide how this should be handled in closed session.

Department of Works and Sanitation – Judge Ken Conliffe

Commissioner Conliffe reported a drainage issue at the 10,000 building. Porter Lady stated that this has been a problem in the past and will check it out.

Public Property and Finance – Hans Klose

Commissioner Klose had nothing new to report at this time.

Department of Park and Recreation – Porter Lady

- Commissioner Lady reported that there was a sign down at south Dorsey Lane and was reinstalled by Eric Tarpley
- Some of the City Banners had some wind damage.
- Mulching was placed by the swings , gate and sliding board
- Will begin plantings this week (April 27 – 31st) for Derby
- Shelby Pointe – mulching, roses and begonias
- The Walker bench has been installed in the park

Legal Issues – Closed Session

Mayor Kreitman moved that the meeting proceed to a closed session to address legal issues of the current park and road litigation by Mr. Darrell Metcalf. This session is authorized by KRS60.810B. Porter Lady seconded the motion. Motion carried. The executive closed session convened at 8:20pm.

The regular monthly meeting reconvened at 8:45pm in order to continue with unfinished business.

There being no further business, Mayor Kreitman asked for a motion to adjourn. Art Sims moved that the meeting be adjourned. Hans Klose seconded it. Motion carried. Meeting was adjourned at 8:50pm.

Respectfully submitted:

Pat Gramig – City Clerk

Carla Kreitman - Mayor