

City of Blue Ridge Manor Meeting Minutes

May 23, 2018

The next meeting will be held Monday, June 25, 2018 at 7:00 p.m. at the Middletown Fire Department Station Div. 2, 10217 Shelbyville Road.

In Attendance:

Carla Kreitman, Mayor
Hans Klose, Mayor Pro Tem
Ken Conliffe, Commissioner
Porter Lady, Commissioner
Art Sims, Commissioner
Stan Chauvin, City Attorney
Elizabeth McDaniel, Clerk/Treasurer
Debbie Mills – President, Shelby Pointe HOA
Sue Lentz – President, Rosewood HOA
Dennis Lang – Blue Rose
Stephen W. Long – Blue Fields Rd
Michelle Reed – Shelbyville Rd
Dan, Nanci and Grace Dively – Blue Fields Rd
Walter Hargrove – Dorsey Pointe Cir

Call to Order

The regular monthly meeting of the City of Blue Ridge Manor was held at the Middletown Fire Department, Division 2. The meeting was called to order at 7:01 p.m. by Mayor Carla Kreitman.

Approval of Previous Meeting Minutes

The Commission reviewed the minutes from the previous regular meeting. Mayor Kreitman asked the Commissioners if they had corrections or additions. There being none, Commissioner Lady made a motion that the minutes be approved. Commissioner Klose seconded the motion; the minutes were approved as submitted.

Treasurer's Report

Clerk/Treasurer McDaniel distributed an amended report for Q3, then read aloud the Balance Sheet and detail of revenues and expenses for the previous month. She noted that detailed information is available to the public upon request. Mayor Kreitman asked the Commissioners if they had corrections or additions. There being none, Commissioner Lady made a motion that the reports be approved. Commissioner Klose seconded the motion; the reports were approved as submitted.

Clerk/Treasurer McDaniel said that she sent City Attorney Chauvin draft letters for him to send via certified mail to the four remaining property owners delinquent on their 2016 taxes (all of whom have liens on their property) and directing him to send a certified letter and file a lien on the one 2017 delinquent property.

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Treasurer's Report (Continued)

Clerk/Treasurer McDaniel reported that she contacted the Kentucky Department of Insurance for a report of Quarterly Insurance Tax revenue for the past five years. Based on the report, Mayor Kreitman proposed keeping the revenue estimate the same as last year's amount in the 2018-2019 budget.

Clerk/Treasurer McDaniel also submitted estimates on property tax revenue for the proposed 2018-2019 budget.

Business

- Commissioner Conliffe provided the first reading the Ordinance Accepting the Dedication of Road for Public Use for Rosewood Drive and Rosewood Court. There will be a second reading at the next Commission meeting in June.
- Attorney Chauvin presented the Property Tax Ordinance for its first reading. Rates will remain the same as last year: \$.20 per \$100 assessed value, 15% discount for paying by September 16 (a month before the face value rate is due October 16). There will be a second reading at the next Commission meeting in June.
- Attorney Chauvin presented the 2018-2019 Budget Ordinance for its first reading. Most notably, additional funds will be budgeted to repave the city's public roads this fall. There will be a second reading at the next Commission meeting in June.
- Mayor Kreitman reported that three strong resumes were received for the City Clerk/Treasurer position. She handed out copies of the resumes to the Commissioners. She asked that a motion be made to extend an offer to Susan Brooks. Commissioner Lady made the motion; Commissioner Sims seconded it. All were in favor; the motion passed.
- Mayor Kreitman noted that the speed hump in the 200 block of Blue Ridge Road was damaged (a piece came loose). Commissioner Sims had Robert Griesbach repair it.
- Mayor Kreitman said she was contacted by Mr. Heineman on Wenham Court requesting a speed hump be installed on his street. He says traffic has greatly increased due to the speed hump installation on Blue Ridge, Afton and Radford Roads. The Commission decided discuss this after they get more details regarding repaving the City roads.
- Mayor Kreitman reminded the group that the City Picnic will be held Saturday, June 9 at Hardesty Park from 4:00-Dusk. The city will provide free drinks, ice cream and hot dogs – as well as a large bouncy obstacle course for kids.

Commissioner Reports

Hans Klose – Public Property & Finance – No Report.

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Commissioner Reports

Porter Lady - Parks & Recreation:

Blankenship will be adding mulch to Hardesty Park around the trees and playground equipment, trimming dead limbs, etc. Some of the rose bushes will need to be replaced. The park will be sprayed for weeds again since over time, previous sprayings get washed away by rain.

Commissioner Lady is waiting on the mock-up of a sign for Shelby Pointe before proceeding further.

A light on the City of BRM sign needs repair due to a break in the line. Commissioner Lady is working to have the repairs completed before road paving starts.

Art Sims - Public Safety:

Commissioner Sims noted that he did not have anything to report. He commented that if the City decides to install asphalt speed humps, cars may not need to slow down as much as they must for the current speed humps.

Ken Conliffe - Public Works & Sanitation

Commissioner Conliffe stated that the road repaving will need to go out for bids. He will give Attorney Chauvin a list of the streets that need to be repaved. Attorney Chauvin will create a "request to bid" ad for the Courier-Journal newspaper to run 5/25/18.

New Business

Debbie Mills (Condo President for Shelby Pointe) thanked Commissioner Conliffe for his work to add Rosewood Drive and Court as public roads to be maintained by the City of BRM. She also thanked Commissioner Lady for his work to get the Shelby Pointe sign repaired and updated.

Clerk/Treasurer McDaniel noted that a resident requested the summer banners be replaced by American flags. Mayor Kreitman noted that all the banners are wearing out and that she proposed removing all banners. The Commission will discuss further at the next meeting in June.

Stephen Long and the Dively family attended the meeting to let the Commission know that they and another neighbor have filed suit against MSD for damage their homes sustained during a flooding event on February 24, 2018 due to what the homeowners determined was improper drainage. They asked the Mayor and Commissioners for support.

There being no further business, Mayor Kreitman asked for a motion to adjourn. Commissioner Lady made a motion to adjourn; Commissioner Klose seconded the motion; motion passed. The meeting adjourned at 8:02 p.m.

Respectfully submitted:

Carla Kreitman, Mayor

M. Elizabeth McDaniel, Clerk/Treasurer