

City of Blue Ridge Manor Meeting Minutes October 2, 2017 - AMENDED

Next Meeting: October 23, 2017 at 7:00 p.m. at the Middletown Fire Department Station Div. 2, 10217 Shelbyville Road.

In Attendance:

Carla Kreitman, Mayor
Elizabeth McDaniel, Clerk/Treasurer
Hans Klose, Mayor Pro Tem
Ken Conliffe, Commissioner
Porter Lady, Commissioner
Art Sims, Commissioner
Phyllis Santos – Blue Rose
Dennis Lang – Blue Rose

Call to Order

The regular monthly meeting of the City of Blue Ridge Manor was held on October 2, 2017 at the Middletown Fire Department, Division 2. The meeting was called to order at 7:00 p.m. by Mayor Carla Kreitman.

Approval of Previous Meeting Minutes

The Commission reviewed the minutes from the previous meeting. Mayor Kreitman asked the Commissioners if they had corrections or additions. There being none, Commissioner Lady moved that the minutes be approved as submitted. Commissioner Klose seconded the motion; the motion carried and the minutes were approved.

Treasurer's Report

Clerk/Treasurer McDaniel distributed and read aloud the Balance Sheet and a detail of revenues and expenses for the previous month. She noted that detailed information is available to the public upon request. Mayor Kreitman asked if there were any questions or discussion about the reports. There being none, Commissioner Klose moved that the reports be approved as submitted. Commissioner Sims seconded the motion; motion carried and the reports were approved.

Business

Mayor Kreitman noted that City Attorney Stan Chauvin was unable to attend tonight's meeting but that she and Clerk/Treasurer McDaniel met with him earlier today.

- **Charter Communications Franchise Agreement Renewal** - Mayor Kreitman received a letter from Ellen Call and from the Jefferson County League of Cities (JLOC) with an updated franchise agreement that JLOC has worked to negotiate. Mayor Kreitman moved that she be permitted to sign this agreement. Commissioner Lady seconded the motion; the motion carried.
- **Kentucky League of Cities' (KLOC) Workman's Compensation Trust and General Insurance Trust** – Mayor Kreitman received these agreements in the mail but was not sure if the city needed to sign the Workman's Comp Trust since the City of Blue Ridge Manor has no employees. Attorney Chauvin will call KLOC to confirm.

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Business continued

- Resident Concerns – A resident contacted Mayor Kreitman via email listing several concerns regarding the number of boats and work vehicles parked in driveways throughout the city which are in violation of the city's parking and/or the resident maintenance ordinances. Mayor Kreitman would like to authorize Attorney Chauvin to send letters to homeowners in violation. Mayor Kreitman will work to identify these addresses of each violation as she feels it is important to enforce the ordinances fairly.
- Sample Ordinance regarding Rental Properties: Attorney Chauvin distributed a sample ordinance from another Home Rule city regarding registration of and restrictions on rental properties to the Commission to review. The issue will be discussed at the next meeting.
- AirBnBs/Home Rentals: At the last meeting, Attorney Chauvin distributed a sample ordinance from another Home Rule city regarding registration of and restrictions on homes operating as rentals and/or AirBnBs. Mayor Kreitman asked Attorney Chauvin to edit the ordinance based on the restrictions outlined by Metro Government's ordinance related to capacity, registration, restrictions on signage, etc. A draft of the ordinance will be distributed to the commissioners before the next meeting.
- Homeowner with overgrown lawn – The brother of a resident contacted Mayor Kreitman with concerns about a neighboring property whose lawn has been overgrown for some time. Attorney Chauvin sent a certified letter (that was never picked up) and a letter via regular mail. Mayor Kreitman will hand deliver a letter to the homeowner.
- New Signage at Trinity Presbyterian Church (TPC) – The pastor at TPC contacted Mayor Kreitman about a new LED sign they will be installing. Mayor Kreitman noted that the City of Blue Ridge Manor does not have restrictions on signage.
- **2017-2018 City Events:**
 - **Pumpkins in the Park:** Sunday, October 22 from 2:00-4:00 PM in Hardesty Park. Mayor Kreitman has bought some small ceramic pumpkins and small tote bags that residents can decorate. Volunteers will bring snacks.
 - **Light Up Hardesty Park:** Sunday, December 2 from 5:00-7:00 PM. Residents can enjoy peppermints and hot chocolate as we light up the park!
 - **BRM Open House/Blood Drive - February.**
 - **Earth Day Celebration – April.** Residents can bring personal documents to shred/recycle and dispose of unneeded or outdated prescription medication.
 - **City of BRM Community Picnic - June**
 - **Popsicles in the Park – August**
 - **Pumpkins in the Park – October**
 - **Light Up Hardesty Park – December**

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Commissioner Reports

Hans Klose - Public Property & Finance: No report.

Porter Lady - Parks & Recreation:

- Andrew Coombs with Landshapes will be decorating the park for Halloween.
- Chisholm will be cutting off the water at the BRM and Dorsey Village entrances soon.
- Eric Tarpley with Groundtech:
 - fixed the lights at the Dorsey Village entrance
 - will be purchasing and installing the gate for the Hardesty Park entrance on S. Dorsey without the photoelectric mechanism
- A resident contacted Commissioner Lady about an overgrown area near her property that the resident thought LG&E should maintain. LG&E came out and noted that the power lines are not affected by the overgrowth and are not their responsibility. Upon inspection, Commissioner Lady surmised that a neighboring property built its privacy fence too far in from their property line and so they have not maintained the back of their lot (and may not realize the area is within their property line). Mayor Kreitman asked that the responsible homeowner's address be identified so that Attorney Chauvin can send them a letter.

Art Sims - Public Safety

- Commissioner Sims reported the remaining three speed humps and signage have been installed on Blue Fields Road, Blue Ridge Road, and Radford Road.
- Commissioner Sims received an estimate from an electrician to install the photoelectric lock on the Hardesty Park Gate. The electrician noted that if the electricity can run off existing lines, the work plus trenching would run approximately \$3000-\$4000 plus the cost of the mechanism. Another option would be to use a Solartech mechanism which are frequently used on farms. A panel could be installed behind the baseball stop in the park and run underground to the gate and have a battery back-up system. This would cost an estimated \$5000-\$6000. Commissioner Sims noted that this electrical contractor is very busy and so the City would need to contact soon to schedule the work.

Ken Conliffe - Public Works & Sanitation

- Commissioner Conliffe modified the surveyor's contract for work on Rosewood, sent it to Attorney Ricketts, and is waiting for the surveyor's report.
- Commissioner Conliffe noted that junk pick-up days are scheduled for April 19 and September 20, 2018.
- Yard waste pick-up will end in mid-January and start back up the first of April 2018.

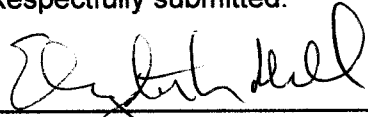
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Other Business:

- **City Audit** – Mayor Kreitman, Commissioner Klose and Clerk/Treasurer McDaniel will be gathering the required documents for the audit in the coming weeks. Mayor Kreitman hopes the audit report can be presented at the November Commission Meeting.
- **Zoning and Property Owner Responsibilities** – Resident Dennis Lang noted that when he lived in another Home Rule city in Louisville, he received citations regarding weeds and his son’s business had to meet certain requirements for its signage. He asked how those regulations were determined. Commissioner Conliffe said that the Home Rule cities create ordinances around property owner responsibilities such as property maintenance and that Metro Government sets the regulations for commercial properties on issues such as signage.

There being no further business, Mayor Kreitman moved that the meeting be adjourned. Commissioner Lady seconded the motion; the motion passed and the meeting was adjourned at 7:58 pm.

Respectfully submitted:



Elizabeth McDaniel, Clerk/Treasurer



Carla Kreitman, Mayor