

City of Blue Ridge Manor Meeting Minutes November 27, 2017

Next Meeting: January 22, 2017 at 7:00 p.m. at the Middletown Fire Department Station Div. 2, 10217 Shelbyville Road.

In Attendance:

Carla Kreitman, Mayor
Hans Klose, Mayor Pro Tem
Ken Conliffe, Commissioner
Porter Lady, Commissioner
Art Sims, Commissioner
Stan Chauvin, City Attorney
Annie Duncan-Ponvert – Blue Ridge
Phyllis Santos – Blue Rose
Sue Lentz - Rosewood
Dennis Lang – Blue Rose

Absent

Elizabeth McDaniel, Clerk/Treasurer

Call to Order

The regular monthly meeting of the City of Blue Ridge Manor was held on November 27, 2017 at the Middletown Fire Department, Division 2. The meeting was called to order at 7:05 p.m. by Mayor Carla Kreitman.

Approval of Previous Meeting Minutes

The Commission reviewed the minutes from the previous meeting. Mayor Kreitman asked the Commissioners if they had corrections or additions. There being none, Commissioner Lady moved that the minutes be approved as submitted. Commissioner Sims seconded the motion; the motion carried and the minutes were approved.

Treasurer's Report

In Mrs. McDaniel's absence, Mayor Pro Tem Hans Klose distributed and read aloud the Balance Sheet and detail of revenues and expenses for the previous month. She noted that detailed information is available to the public upon request. Mayor Kreitman asked if there were any questions or discussion about the reports. There being none, Commissioner Sims moved that the reports be approved as submitted. Commissioner Lady seconded the motion; motion carried and the reports were approved.

Business

- Mayor Kreitman encouraged everyone to attend the Light Up Hardesty Park event on Sunday, December 2 from 5:00-7:00 PM.
- Although the BRM Commission does not generally meet in December, Mayor Kreitman proposed that a Special Meeting be held Monday, December 18 at 7:00 PM so the Auditor can present the findings of the city's audit. The Commissioners and Attorney will all in agreement.

**City of Blue Ridge Manor Meeting Minutes
November 27, 2017**

Business continued

- Mayor Kreitman proposed hiring someone at \$10-\$12 per hour to assist Clerk/Treasurer McDaniel with book-keeping, the organization of the office, and other miscellaneous duties. The Commissioners will consider and revisit this idea at the next full monthly meeting.
- Mayor Kreitman received an estimate for \$8500 from Daniel Kearns to clean up the property on Afton Road that is overgrown and in disrepair. The Mayor and Commissioners resolved to obtain additional bids for the work before approaching the homeowner again to request he pay for the cleanup.
- City Attorney Chauvin presented a Rental Property Ordinance to the Commission for a first reading. The Ordinance states that all rental properties within the city be registered with the city and registration/permit fee be issued upon payment of a fee and other conditions. The main purpose of the Ordinance is to have information on file regarding landlords/owners of rental properties in the event of issues or Ordinance violations, such as lack of maintenance of the property. The Ordinance also contains penalties in the event of non-compliance. The Ordinance will be presented at the next Commission meeting in January for a second reading.

Commissioner Reports

Hans Klose - Public Property & Finance: No report.

Ken Conliffe - Public Works & Sanitation

Commissioner Conliffe reported that the draft of the survey on Rosewood Drive has been reviewed and is ready for presentation to the Metro Planning and Development Committee. He hopes the process will be finalized by January 2018.

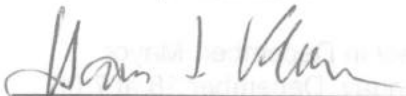
Porter Lady - Parks & Recreation:

Commissioner Lady proposed closing Hardesty Park in the winter months. The park itself would not be closed but the gate would be – preventing the use of the parking lot in the winter. The closure of the park would keep Commissioner Lady from having to tend to the gate in the cold weather when the park is generally underused anyway. This proposal will be revisited at the next Commission meeting in January.

Art Sims - Public Safety: No report.

There being no further business, Commissioner Conliffe moved that the meeting be adjourned. Commissioner Sims seconded the motion; the motion passed and the meeting was adjourned at 7:50 pm.

Respectfully submitted:



Hans Klose, Mayor Pro Tem



Carla Kreitman, Mayor