

# City of Blue Ridge Manor Meeting Minutes

## May 22, 2017

**Next Meeting: June 26, 2017 at 7:00 p.m. at the Middletown Fire Department Station Div. 2, 10217 Shelbyville Road.**

### **In Attendance:**

Mayor Kreitman, Mayor  
Elizabeth McDaniel, Clerk/Treasurer  
Hans Klose, Mayor Pro Tem  
Stan Chauvin, City Attorney  
Ken Conliffe, Commissioner  
Porter Lady, Commissioner  
Art Sims, Commissioner  
Dennis Lang  
Phyllis Santos

### **Call to Order**

The regular monthly meeting of the City of Blue Ridge Manor was held on May 22, 2017 at the Middletown Fire Department, Division 2. The meeting was called to order at 7:00 p.m. by Mayor Carla Kreitman.

### **Approval of Previous Meeting Minutes**

The Commission reviewed the minutes from the previous meeting. Mayor Kreitman asked for any corrections or additions. Commissioner Conliffe gave Clerk/Treasurer McDaniel the name of the Rumpke representative that attended the April meeting. Commissioner Lady moved that the minutes be approved with that addition. Commissioner Sims seconded the motion; motion carried.

### **Treasurer's Report**

Clerk/Treasurer McDaniel distributed a Balance Sheet as well as a detail of revenues and expenses for the previous month. She noted that detailed information is available to the public upon request. Mayor Kreitman asked if there were any questions or discussion about the reports. There being none, Mayor Kreitman asked for a motion. Commissioner Lady moved that the reports be approved as submitted. Commissioner Klose seconded the motion; motion carried.

### **Business**

- Mayor Kreitman asked for submissions for the next city newsletter.
- **Louisville/Jefferson County Metro Government lawsuit against 6<sup>th</sup> class cities.** The City of Blue Ridge Manor sent a check for \$1000 to the Jefferson County League of Cities in support of their representation of the sixth class or Home Rule cities in this lawsuit. Each city (litigant) must respond to the suit via their own attorney. City Attorney Chauvin will respond on behalf of Blue Ridge Manor.
- **Easement Request:** BRM has been preliminarily approved for an easement to bring water to Hardesty Park. City Attorney Chauvin will secure the name of the HUD contact to seek final approval.

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**Business continued**

- **Delinquent Property Taxes** - Attorney Chauvin gave a copy of the letter that was sent to delinquent property owners to Clerk/Treasurer McDaniel. Ms. McDaniel will resend the delinquent list to Attorney Chauvin that includes parcel identification numbers and parcel addresses.
- **Jefferson County Plan 2020** - the city is holding public meetings to discuss and receive input on its plan for the future. Mayor Kreitman plans to attend the June 6 session. Sessions are scheduled:
  - May 24: Southwest Library (9725 Dixie Highway) from 6-8 p.m.
  - May 30 Bowman Field (2815 Taylorsville Road) from 6-8 p.m.
  - May 31: Sawyer Hayes Community Center (2201 Lakeland Road) from 6-8 p.m.
  - June 3: The Table (1800 Portland Avenue) from 9-11 a.m.
  - June 5: Fern Creek High School (9115 Fern Creek Road) from 6-8 p.m.
  - June 6: The Jeffersonian (10617 Taylorsville Road) from 6-8 p.m.
  - June 7: Shively Community Center (1902 Park Road) from 6-8 p.m.
  - June 17: Urban League (1535 W Broadway) from 1-4 p.m.
- **Crosswalk and turn lane lines for stoplight next to Baskin Robbins:**  
Commissioner Conliffe will find out the responsible party for repainting this section. It likely should have been done once the sidewalk was completed.
- **A city audit** is due June 2017. Mayor Kreitman received and signed a letter of intent from John McIntyre's firm. We will start on this as soon as possible. The estimated cost is \$5200.
- **Sidewalk Payment** – The vendor sent the payment to the previous mayor's email (which is no longer active). Mayor Kreitman had signed the contract and so received the invoice after contacting the vendor. The Commission decided to pay the bill in this fiscal year since money had been set aside/budgeted.
- **2017-2018 Budget** – Mayor Kreitman contacted each Commissioner for input regarding the budget for next fiscal year. Commissioner Klose distributed a comparison of budgeted and expended amounts from this year compared to last. The Commission decided to keep the property tax rate (\$.20 per \$100 assessed value) and the discount for early payment (15%) the same for 2017-2018. The tax ordinance was read for the first time into the record. The Mayor and Commissioners reviewed each line item of the budget and made appropriate adjustments based upon this year's expenditures and projected needs for the following fiscal year, and then upon agreement, read the budget into the record. (First Reading of the budget, May 22). Similarly, they discussed the formal amendment of the current budget by ordinance, to reflect changes made in the last few months. (First reading amended budget, May 22.) Mayor Kreitman will submit a draft 2017-2108 budget for a vote at the June Commission meeting.
- **City Events:**
  - **BRM Annual Picnic** is scheduled for Saturday, June 10 from 2 pm to dusk. The rain date will be Sunday June 11. Volunteers are hard at work. Mayor Kreitman has delegated extensively due to fact that her daughter's is getting married the weekend before the picnic.
- **Website Updated:** Clerk/Treasurer McDaniel updated the website with information about the City Picnic including directions to Hardesty Park.

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**Commissioner Reports**

**Hans Klose - Public Property & Finance:**

No report.

**Porter Lady - Parks & Recreation:**

Commissioner Lady reported on a neighbor who has offered to help with park maintenance. His name is Stephen Haag Jr and incidentally, he works in Councilwoman Julie Denton's office.

Commissioner Lady noted that Eric Tarpley added new plants to the park and entrances (begonias and sweet potato vines) and that mulch replacement was delayed but would be completed as soon as conditions permit. Eric Tarpley also filled pot holes at the entrances. Tony Thompson fixed the BRM entrance lights. Tony will be installing a gate operated by a photo-voltaic cell at the entrance to the parking lot in Hardesty Park as soon as his schedule permits.

**Art Sims - Public Safety**

Commissioner Sims received monthly reports from the part-time patrol officers. He realized they were not clear about city boundaries and reiterated the areas to them. Clerk/Treasurer McDaniel will send them a map of the city as reference. Commissioner Sims noted that a speed limit sign will be added on Afton Road near the city boundary with Plainview.

**Ken Conliffe - Public Works & Sanitation**

Commissioner Conliffe reported that Attorney Jonathan Ricketts received the suggestions from Brian in Planning and Development (P&D). Brian suggested that Blue Ridge Manor create an ordinance to designate Rosewood a public road. Commissioner Conliffe noted that this is not the guidance we need from P&D. We need P&D to formally approve this change (via a stamp on the plat or some such official action). Commissioner Conliffe will have Attorney Ricketts follow up with P&D.

Due to some confusion (discussed that previous Commission meeting) regarding ownership of some of the street lights in the city, Clerk/Treasurer McDaniel will contact LG&E for clarification.

Commissioner Conliffe noted that Republic offered the city a flat rate for services but their new contract also includes service options. Commissioner Conliffe will add wording on the contract to clarify our agreement, then send to Mayor Kreitman and Attorney Chauvin to review.

There being no additional business or discussion, Mayor Kreitman made a motion to adjourn the meeting at 8:41 p.m. Commissioner Lady seconded the motion; the motion passed.

Respectfully submitted:

  
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Elizabeth McDaniel, Clerk/Treasurer

  
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Carla Kreitman, Mayor