

City of Blue Ridge Manor Meeting Minutes July 24, 2017

Next Meeting: August 28, 2017 at 7:00 p.m. at the Middletown Fire Department Station Div. 2, 10217 Shelbyville Road.

In Attendance:

Carla Kreitman, Mayor
Elizabeth McDaniel, Clerk/Treasurer
Hans Klose, Mayor Pro Tem
Ken Conliffe, Commissioner
Porter Lady, Commissioner
Art Sims, Commissioner
Karen Moriarty – Blue Rose Court
Sue Lentz – Shelby Pointe
Phyllis Santos – Blue Rose Court
Annie Duncan-Ponvert – Blue Ridge Rd

Call to Order

The regular monthly meeting of the City of Blue Ridge Manor was held on July 24, 2017 at the Middletown Fire Department, Division 2. The meeting was called to order at 7:00 p.m. by Mayor Carla Kreitman.

Approval of Previous Meeting Minutes

The Commission reviewed the minutes from the previous meeting. Mayor Kreitman asked the Commissioners if they had corrections or additions. There being none, Commissioner Lady moved that the minutes be approved. Commissioner Sims seconded the motion; the motion carried and the minutes were approved.

Treasurer's Report

Clerk/Treasurer McDaniel distributed and read aloud the Balance Sheet and a detail of revenues and expenses for the previous month. She noted that detailed information is available to the public upon request. Mayor Kreitman clarified that the 2017-2018 budget was amended to show actual spending in each category prior to final approval of 2017 Ordinance 3 at the June meeting. She asked if there were any questions or discussion about the reports. There being none, Commissioner Lady moved that the reports be approved as submitted. Commissioner Klose seconded the motion; motion carried.

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Business

Mayor Kreitman:

- **Easement Request:** Mayor Kreitman reported that Attorney Chauvin spoke to the supervisor and the easement has been approved to run a water line under the sidewalk entrance to Hardesty Park. Attorney Chauvin is pursuing and hopes to have all finalized by the August Commission meeting.
- **Tax Liens:** Mayor Kreitman said that Attorney Chauvin has prepared the liens on the properties with unpaid 2016 tax bills and will be sending them out.
- **Popsicles in the Park:** Steel City Pops will provide treats in Hardesty Park on Sunday August 13 from 2:00-4:00 pm. All are encouraged to attend!
- **BRM Audit:** Mayor Kreitman noted that the City of Blue Ridge Manor is awaiting a letter from Auditor John McIntyre with a detailed list of needed documents.
- **Property Tax Bills:** The City of BRM should receive the bills from the PVA any day now.

Clerk/Treasurer McDaniel contacted LGE for the specific locations noted on each of the three bills the city receives monthly. There is one meter near the City of Blue Ridge Manor entrance on Shelbyville Road near Blue Ridge Road, a meter at the end of South Dorsey Lane in Hardesty Park, and the third bill is for the streetlights throughout the city.

Commissioner Reports

Hans Klose - Public Property & Finance:

No report.

Porter Lady - Parks & Recreation:

Commissioner Lady noted that Blankenship removed two large hackberry trees in Hardesty Park that were damaged in a storm, leaving two mulch piles that will cure for six months before being spread in the park. Commissioner Lady contacted Andrew Coombs of Landscapes to remove the lights from the trees in the park but he has not been out yet. New lights may be added to the trees in October for Halloween.

Art Sims - Public Safety

Commissioner Sims noted that there are usually 9 patrols per month but there were 11 in July. The city may receive an additional invoice from LMPD for the 2016-2017 fiscal year. Clerk/Treasurer McDaniel had noted that a citizen complained via an email on NextDoor of a group of young adults in the park after dark. Commissioner Sims noted that the park is a public space and it is not possible to restrict access after dark but that any citizen experiencing excess noise or that suspects criminal behavior should call 911. Annie Duncan-Ponvert noted that there had been numerous evenings when neighbors were using firecrackers before and after July 4. Mayor Kreitman said she would include a reminder about the use of fireworks in the next newsletter – as well as a reminder for residents to curb their dogs.

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Ken Conliffe - Public Works & Sanitation

Commissioner Conliffe noted that police patrols had been more visible in the neighborhood in recent weeks and he had seen officers issuing tickets.

Commissioner Conliffe reported that a resident that lives near Hardesty Park was not being serviced by Republic. It was resolved but Ken will make sure the residence is included in our Republic contract.

Commissioner Conliffe said that homeowners near Blue Fields Road and Woodstock Road contacted Mayor Kreitman and him about a drainage issue. Commissioner Conliffe sent a letter to MSD on their behalf. Before he heard back, MSD came out and resolved the issue. MSD then sent an email to the city responding to the letter and confirming their work in the area.

Commissioner Conliffe reported that surveyor completed the survey on the existing roads and is now preparing the minor subdivision plat of Rosewood as requested by Planning and Development (P&D). Commissioner Conliffe will confirm the submission process for the minor plat (e.g., proper forms, signatures, etc.).

As a last order of business, Mayor Kreitman suggested to Commissioner Sims that the remaining speed humps be ordered and installed.

There being no additional business or discussion, Mayor Kreitman made a motion to adjourn the meeting at 8:37 p.m. Commissioner Klose seconded the motion; the motion passed.

Respectfully submitted:


Elizabeth McDaniel, Clerk/Treasurer


Carla Kreitman, Mayor