



The 10,000 Building  
Suite 203  
10,000 Shelbyville Road  
Louisville KY 40223

Carla Kreitman, Mayor  
10201 Radford Road  
Louisville KY 40223

Pat Gramig, City Clerk  
122 Blue Fields Road  
Louisville KY 40223

**CITY OF BLUE RIDGE MANOR MEETING MINUTES**  
**February 22, 2016**

**NEXT MEETING DATE: Monday, March 28, 2016**

The regular monthly meeting of the City of Blue Ridge Manor was held on February 22, 2016 at the Middletown Fire Department, Division 2. The meeting came to order at 7:00pm, Mayor Carla Kreitman presiding.

**The following were present:**

Carla Kreitman – Mayor  
Hans Klose – Mayor Pro Tem  
Stan Chauvin – City Attorney  
Robert Carter – City Treasurer  
Pat Gramig-City Clerk  
Porter Lady – Commissioner

Art Sims - Commissioner  
Annie Duncan Ponvert – Blue Ridge Manor  
Sue Lentz – Shelby Pointe Condos  
Karen Moriarity – Blue Rose Condos

**Approval of January Minutes**

Having distributed the January minutes to the Commission prior to the February 22<sup>nd</sup> meeting, Mayor Kreitman asked if there were any corrections or omissions. Porter Lady moved that the January minutes be approved. Hans Klose seconded the motion. Motion carried.

**Treasurer's Report**

City Treasurer, Bob Carter, gave an overview of the January 2016 Balance Sheet, and the January, 2016 Month End report. Bob reiterated to the membership body about the new procedure to pay bills that has been established. In order to properly have more processing control, all bills will be paid on a monthly basis. Porter Lady made a motion to approve the Treasurer's Report. Art Sims seconded it. Motion carried.

## **OLD BUSINESS**

### **UPDATES**

Mayor Kreitman updated several Old Business items. They are:

#### **Sidewalks**

The scheduled sidewalk expansion that was approved and scheduled for the Fall of 2015 has been delayed due to the weather. Plans for this expansion are still in progress.

#### **Budget Review**

Mayor Kreitman announced that a budget review for the next fiscal year 2016-2017 will be discussed at the March monthly meeting.

#### **Newsletter**

The newsletter is at the press and will be mailed to the residents soon. Mayor Kreitman encouraged everyone to review it as it contains information regarding the audit, parking ordinance, summer picnic, as well as many other items of interest. Some additional events have been added beginning in April with a Spring Plant Exchange, hosted by our neighbor, Annie Duncan-Ponvert. Other events will include Popsicles in the Park, Pizza in the Park and Pumpkins in the Park.

#### **Spring Blood Drive**

The next blood drive with the American Red Cross will be Saturday, April 16<sup>th</sup> from 9am to 1:00pm.

#### **Dorsey Lane Sign**

The missing sign on Dorsey Lane will be replaced.

## **NEW BUSINESS**

### **IRS ISSUE**

Bob Carter, City Treasurer, reported receiving some correspondence from the IRS regarding an issue with last year's 1099 form. He stated that the letter emphasized that it was the responsibility of each official to report their income. The letter also stated that Julie Colucci did not file her 1099 last year. Since Ms. Colucci is deceased, Mr. Carter cleared this matter up with them and is no longer an issue.

## COMMISSIONERS REPORTS

### Department of Public Safety – *Art Sims*

Commissioner Sims reported that he was informed by our mail carrier that there has been a lot of thefts from the residents’ mail boxes. The individual was eventually captured but everyone should be more aware of this possibility happening again and to pick up their mail as quickly as possible, once delivered.

### Department of Works and Sanitation – *Ken Conliffe*

Ken reported that street repairs and clean-up are now in progress. It was brought to his attention by a resident attending this meeting that there has been property trash and debris at one of the resident locations consistently. City attorney, Stan Chauvin, reminded the body members that there is a City Ordinance that requires each property owner to properly maintain their property in compliance with this ordinance. He suggested they call #311 and they will become involved to have this matter settled.

### Department of Park and Recreation – *Porter Lady*

Porter Lady reported:

- Due to the weather, the MSD flags still remain in the park. Porter believes MSD is still attempting to dig up tree roots near the sewer line. Porter will keep us advised.
- The Leyland Cypress recently purchased and planted, have been leaning also due to the weather. Blankenship Tree Service is taking care of this.
- The Canadian and Hemlocks are looking good.
- Plant beds and yard work are being scheduled to prepare for Spring.

Stan Chauvin has made contact with the HUD official regarding water rights on the Nicoulin property. He is sending a letter to them so they can assist acquiring an easement that will provide water to the park. Stan will keep us advised of its progress.

There being no further business, Mayor Kreitman asked for a motion to adjourn. Porter Lady moved that the meeting be adjourned. Art Sims seconded it. Motion carried. Meeting was adjourned at 7:35pm.

Respectfully submitted:

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Pat Gramig – City Clerk

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Carla Kreitman - Mayor