



Mike Ober, Mayor
101 Shelby Pointe Drive
Louisville KY 40223

Pat Gramig, City Clerk
122 Blue Fields Road
Louisville KY 40223

**CITY OF BLUE RIDGE MANOR MEETING MINUTES
FEBRUARY 25, 2013**

NEXT MEETING DATE: March 25, 2013

The regular monthly meeting of the City of Blue Ridge Manor was held on February 25, 2013 at the Middletown Fire Department, Division 2. The meeting came to order at 7:00pm, Mayor Mike Ober presiding.

The following were present:

Mike Ober, Mayor	Porter Lady - Commissioner
Hans Klose – Mayor Pro Tem	Carla Kreitman - Commissioner
Bob Carter – City Treasurer	Julie Colucci – Commissioner
Pat Gramig, City Clerk	Frank Rassiga – Blue Ridge/Plainview
Stan Chauvin – City Attorney	

Approval of January Minutes

Having distributed the January minutes to the Commission prior to the February 25th meeting, Mayor Ober asked if there were any corrections or omissions. Julie Colucci moved that the January minutes be approved as read. Carla seconded the motion. Motion carried.

Treasurer's Report

Bob Carter, gave an overview of the January Balance Sheet, January End of the Month Report, financial breakdown of the Lawn & Garden services for the year 2012. He also gave an update of the 2012 Delinquent Property Taxes. As of this date, only seven remain outstanding.

Stan Chauvin, City Attorney indicated that he is conferring with the Kentucky League of Cities, regarding the final preparation of the July 2013 – June 2014 amended budget. The first reading of the ordinance will be introduced at the March meeting. He also introduced a document entitled, "Municipal Order." This will replace the former Warrant document that was used to support the Treasurer's monthly report for expenditures. Porter Lady moved the current financial reports be approved as read. Julie Colucci seconded it. Motion carried.

OLD BUSINESS

Signs and Project Cost

Commissioner Julie Colucci will provide cost projections of the final phase of sign installation for the amended budget.

Houses in Violation Discussion

Mayor Ober gave an update on the concerns that Mr. Robert Overberg, resident, expressed at last month's meeting regarding lack of care and maintenance with some of the residential properties in the City. Mayor Ober will take photos of these properties and send them to Stan Chauvin who will mail out a certified letter to each property owner in violation, with the requirement that they need to respond within ten days from date of letter.

NEW BUSINESS

Movies in Park Proposal

Mayor Ober met with James Worth, President of the Allied Production Group to discuss a movie program for the City Park. Mr. Worth proposed to:

- Show movies for three nights possibly in the Spring & Summer. Mr. Worth would provide all the equipment necessary to show these films including a huge screen. He would also provide the movies that we would select. Allied Production Group carries insurance and license fees for these programs which is included in the package price. Price range for this program is: \$5,000 - \$9,000.

The commission discussed its potential as well as its concerns. Some of these were:

- Possible sponsorships to assist in the movie proposal cost – Julie Colucci expressed her concerns in approaching the commercial residents at this late date since their budgets for the year are already allocated for other things. The banks would have to be approached at the corporate level and most of these are located outside of Kentucky and this would take a longer period of time to get a response.
- Police security, refreshments, litter pickup, effective promoting of the events, proper lighting in the park, restrooms facility would be additional costs the City would have to provide.

Some positive results for having movies:

- Hardesty Park would be ideal location for movies
- Movies would promote the park and its uses to more City residents

It was agreed by the Commission to focus our sponsorship approach to the Oktoberfest only. Mayor Ober also asked the commission how they felt having Mr. Ward return to do another presentation. A roll call vote was taken. All the commission were in favor. Mayor Ober will approach Mr. Worth to pursue another option which would be a "one time" movie showing at the Summer Picnic. This one night showing would be more appropriate and fitting to the budget that is already in place.

At this time, Frank Rassiga from Plainview/Blue Ridge Manor addressed the Commission with another property security concern. Since the development of the City parking lot, Mr. Rassiga has noticed that in the last two weeks on three different occasions, the parking lot was being used by teenagers to park their cars to play basketball in the park. He claims they were not from the City of Blue Ridge Manor but from the Vieux Carré Apartments. His concern is this happening on a regular basis and that would infringe upon the security of his property that backs into the City Park.

Mayor Ober stated that the City was considering putting up a fence to ensure better security for residents that live within park boundaries.

Stan Chauvin posed the question as to how we could manage and control park visitors to be restricted to city residents only. Porter Lady stated that in the past several years there has been less vandalism than in the past. Stan asked Mr. Rassiga if building a fence would help his concern. Mr. Rassiga agreed that it would. Mayor Ober stated that this would not be considered for the current fiscal year but the commission will discuss the construction of a fence to be included in the fiscal year 2013 – 2014 budget that will begin in July.

Mr. Rassiga proceeded with another issue that he brought to the Commission's attention in a previous monthly meeting. Mr. Rassiga showed photos of the overflow of rainfall from the parking lot that continues to affect his residence. Flooding is still an issue, he claims.

Porter re-emphasized his remarks from a previous meeting regarding the planting of shrubs near the parking lot. He stated that the shrub planting has now begun and should be completed within three to six weeks. This should give improvement to the drainage issue.

Litter Pick-up in the City

Mayor Ober approached the Commission with a possible alternative to manage litter pick-up in a more cost effective way. Rather than have Tarpley continue to handle this and charge \$80.00/week, he would like the Commission to consider one of our volunteers who assisted handling litter control at the Oktoberfest to do this. The gentleman is homeless and Mayor Ober has researched his background. The volunteer is willing to do honest labor to earn a living and would be available for any City jobs that he could perform. Mayor Ober suggested paying him \$45 - \$50/week as unskilled labor.

Porter Lady was in favor of this approach and would oversee any duties given him. He would like to walk through all the area of work that would be assigned him by Porter. A roll call was given and each member was in favor of proceeding with this option.

Fred Nicoulin Residence

It was brought to the attention of the Commission that former City Clerk, Fred Nicoulin was in ill health and is presently at Oaklawn for physical therapy. His health is continuing to decline and Mayor Ober stated that there may be a time when he will no longer be able to remain in his home. If this does happen in the near future, Mayor Ober would like for the Commission to consider purchasing this property for a future City Hall for the City of Blue Ridge Manor. Positive steps to take this action would include:

- Close to the Park
- Storage issue for park tools and City Records would be resolved
- Could have more control of past mailing issues with this address as well as continuing with new address for property tax payments
- Access to a water line for park use
- Location accessible for more residents to attend meetings since it is within walking distance for most residents and the senior residents would not have to worry about crossing the street to the Fire station during heavy traffic times.

Stan Chauvin agreed to check out any easement and zoning issues. Porter made a motion to do a feasibility study on purchasing this property. Julie seconded it. Motion carried. Mayor Ober asked City Clerk to approach the Nicoulin family to see if this would be an acceptable offer to consider if they decided to sell their property. Mayor Ober also asked the commission to think about this for further discussion at next month's meeting.

“Welcome to the Neighborhood” Bag

Pat Gramig, City Clerk, presented samples of a potential new residents, “Welcome to the Neighborhood” packet and bag. Contents of the packet included vital information of the City from each Commissioner, Letter from the Mayor, Newsletter, and monthly meetings information. Julie Colucci, suggested having information from our Middletown Fire Chief as well as our police security. Mayor Ober suggested that Pat send out and email to all commissioners listing all contents that should be considered for the packet.

The canvas bag that contained the packet had the Blue Ridge Manor Logo with the text, “Welcome to the Neighborhood”. Commission was informed of the price list to order these bags. A minimum of 50 bags could be purchased for \$250.00. The commission asked if Pat could submit an order for 50 bags carrying only the City logo and no text. This would make the bag more generic so that it could be used for various City functions.

COMMISSIONERS REPORTS

Department of Public Safety – Julie Colucci

Julie presented some information from Eagle Sign & Design on renovation of city light posts and mailboxes as well as some information from a company downtown that produces banners. Mayor Ober suggested that Julie and Carla work together on the Banner information.

Public Property and Finance – Hans Klose

Hans Klose is still working closely with Bob Carter, City Treasurer, streamlining the monthly reports.

Department of Community Affairs & Public Records – Carla Kreitman

Carla reported that:

- The date for this year's Blood drive has been changed. It will be held on April 27th from 9am – 1pm at the Trinity Presbyterian Church

- March 8th will be the first Mail Chimp meeting for the City website. At the present, there are 18 residents who chose to have their City Newsletter sent to them electronically rather than being mailed.
- Proposed Summer Picnic date was discussed. Saturday August 24th was considered to be the most promising, but Carla wants to check out other potential conflicts before making a final decision.
- Would like to schedule an Oktoberfest planning meeting as soon as possible in order to get things under way. Will notify every one of the date.

Department of Park and Recreation – Porter Lady

Porter reported that:

- Mulch is down
- Spring planting has begun
- Shelby Pointe lighting is under way. Lamp posts are being installed.

Porter also received estimates for the repair work needed on the Shelby Pointe Entrance in the amount of \$5,440.00. Mayor Ober reminded everyone that the rest of the City entrances are either brick or stone. Since Shelby Pointe's entrance is constructed of stucco which is not the best material for longevity purposes, he suggested we consider constructing a brick entrance instead. Julie stated that she already gathered pricing for a brick entrance. Porter supported this alternative and suggested we include this pricing in our next budget.

Mayor Ober introduced a memo he received from Bret Caller of the Viking Partners Stonefield, LLC. A meeting has been scheduled for February 26th at 7:00pm at the Middletown Fired Station to discuss their application for a conditional use permit to allow an existing patio to remain and be allowed for the sale and consumption of alcoholic beverages on an existing restaurant in Stonefield Square. The Mayor will attend this meeting and invited the Commission who wished to attend, as well.

There being no further business, the Mayor asked for a motion to adjourn. Carla Kreitman so moved. Julie Colucci seconded it. Motion carried.

Meeting was adjourned at 9:00pm.

Patricia Gramig - City Clerk

Mike Ober – Mayor